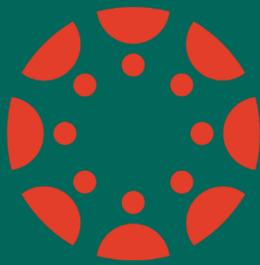


Canvas Modules

By Adolf Schmuck



canvas

Table of Contents

Basic Navigation, [Page 3](#)

Creating a Module, [Page 9](#)

Creating Pages, [Page 15](#)

 Creating a Page, [Page 15](#)

 Adding Page Requirements, [Page 20](#)

 Creating a Discussion Topic, [Page 31](#)

 Creating an Assignment, [Page 44](#)

Setting the Home Page, [Page 57](#)

 Setting an Existing Page as the Home Page, [Page 58](#)

 Creating a Separate Home Page, [Page 62](#)

Basic Navigation

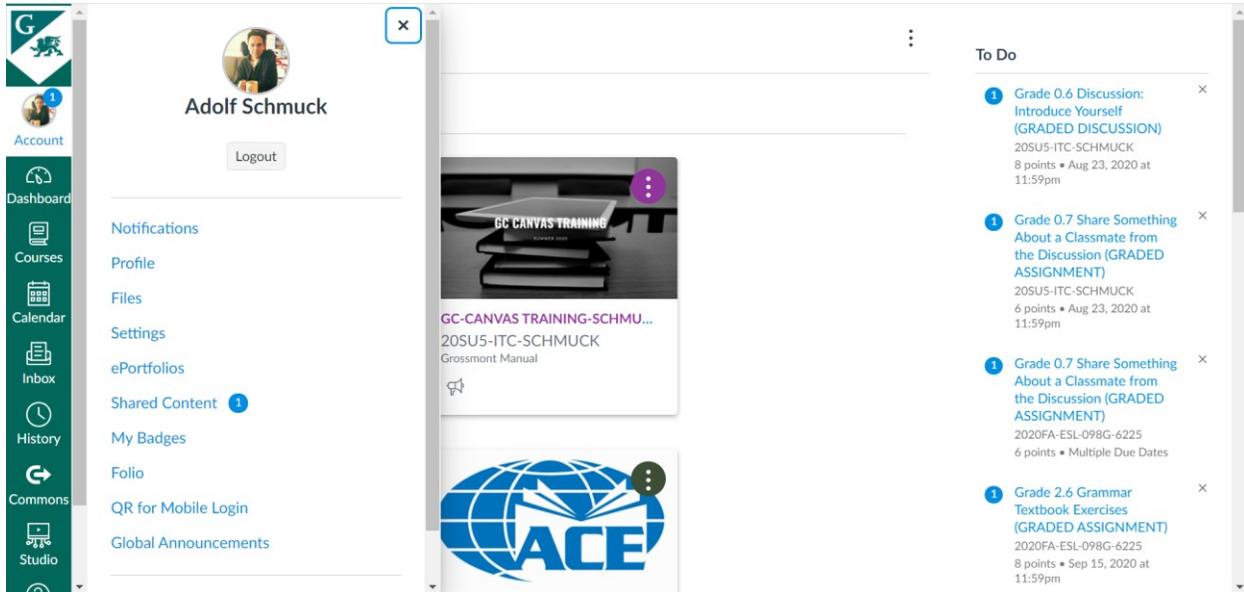
After logging in to Canvas, the first thing you will see is the Dashboard. The Dashboard contains your published courses, as well as your unpublished courses, if you have any.

The screenshot shows the Canvas Dashboard interface. On the left is a vertical Global Navigation Menu with icons for Account, Dashboard, Courses, Calendar, Inbox, History, Commons, Studio, and Help. The main content area is titled 'Dashboard' and features a section for 'Published Courses (8)'. There are six course cards displayed in a 2x3 grid. The top row includes '2020FA-ESL-098G-6225 - Gramm...', 'GC-CANVAS TRAINING-SCHMU...', and 'ESL DEPARTMENT-DEV'. The bottom row includes 'GC-ACE FOR FACULTY DEVACE', 'GC-Development-ESL 98-Intro to ...', and 'GC-development-ESL 98G-Essenti...'. On the right side, there is a 'To Do' list with five items, including 'Grade 0.6 Discussion: Introduce Yourself (GRADED DISCUSSION)', 'Grade 0.7 Share Something About a Classmate from the Discussion (GRADED ASSIGNMENT)', 'Grade 0.7 Share Something About a Classmate from the Discussion (GRADED ASSIGNMENT)', 'Grade 2.6 Grammar Textbook Exercises (GRADED ASSIGNMENT)', and 'Grade 3.6 Grammar Textbook Exercises (GRADED ASSIGNMENT)'.

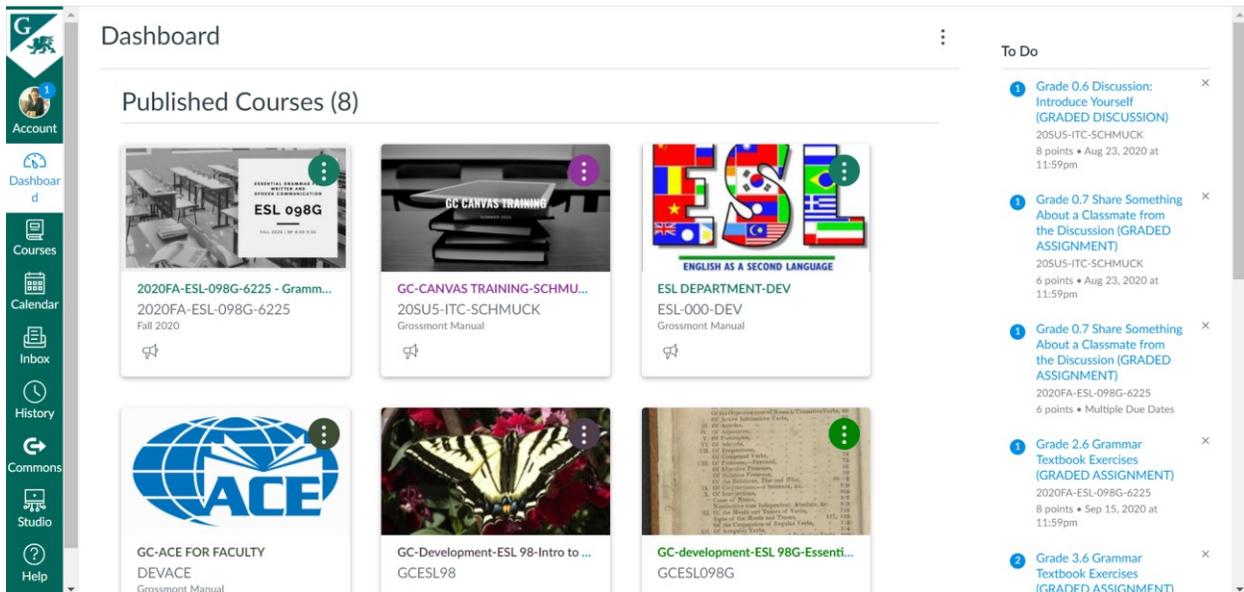
The Global Navigation Menu is located on the left side of every page in Canvas, and provides quick access to frequently used Canvas features: **Account, Dashboard, Courses, Calendar, Inbox, History, Commons, Studio, and Help.**

This screenshot is identical to the one above, showing the Canvas Dashboard. A red arrow points to the 'Inbox' icon in the Global Navigation Menu on the left side of the page.

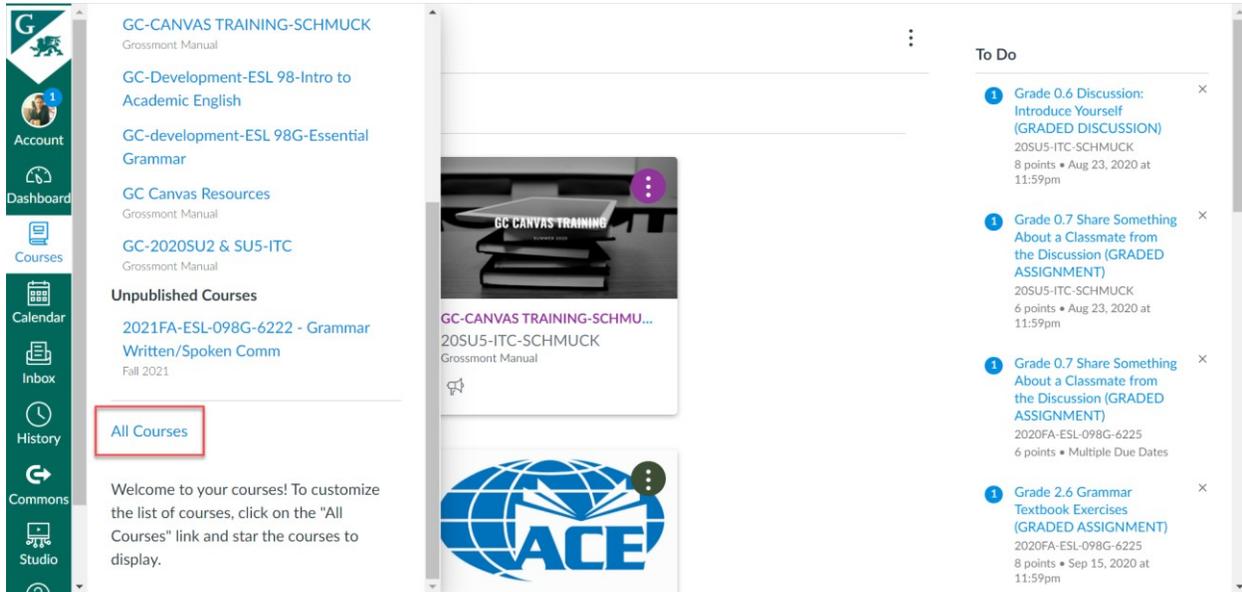
Account allows you to change your settings to your account. Here, you can set your account notification settings, edit your profile, upload files to use in your courses, create an ePortfolio, and more.



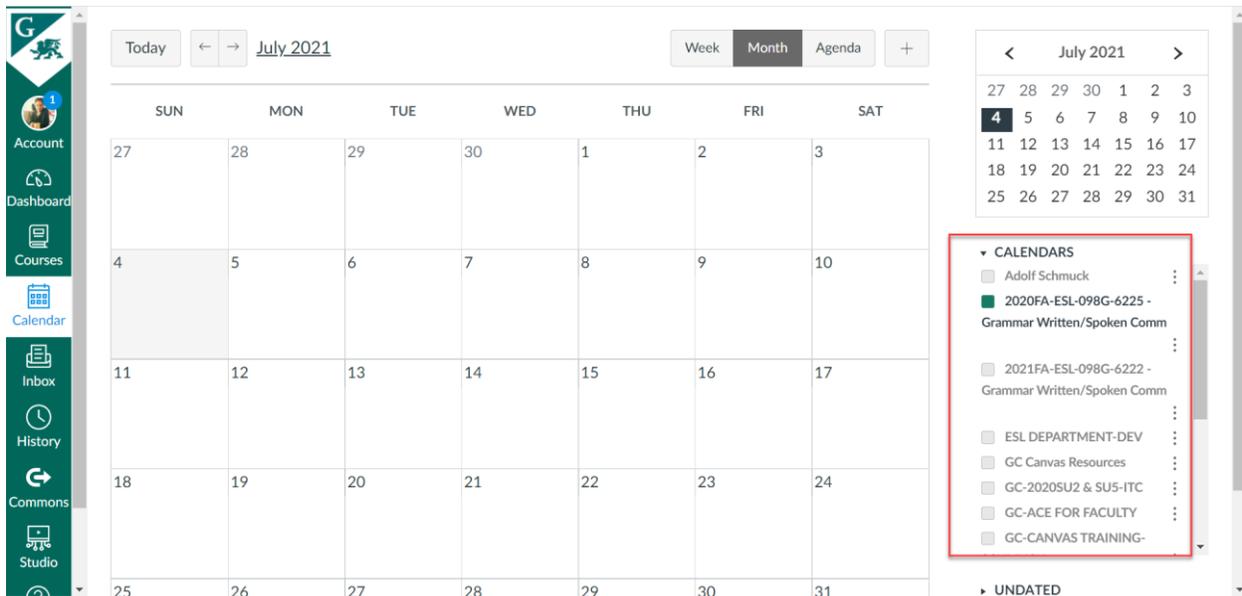
As noted above, **Dashboard** shows the courses you are enrolled in, either as the main facilitator of the course, or as an observer.



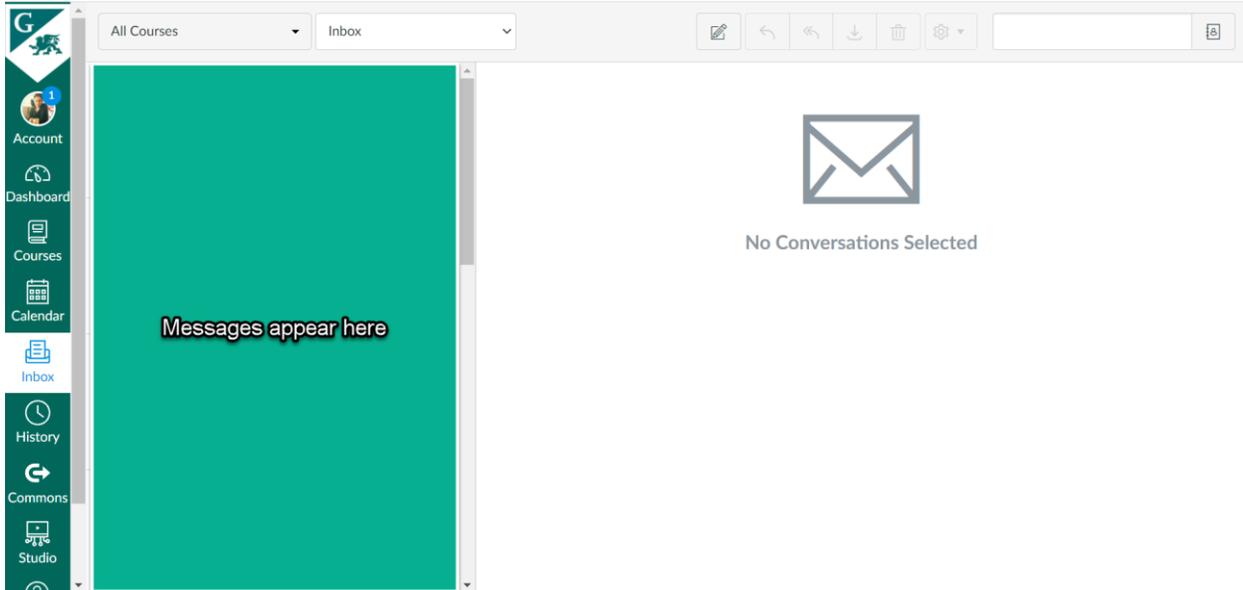
Courses also shows a list of your courses, though as a list instead of on the Dashboard. If you scroll to the bottom, you can customize your list of courses by clicking on the “All Courses” link. This allows you to choose the courses that you want to display.



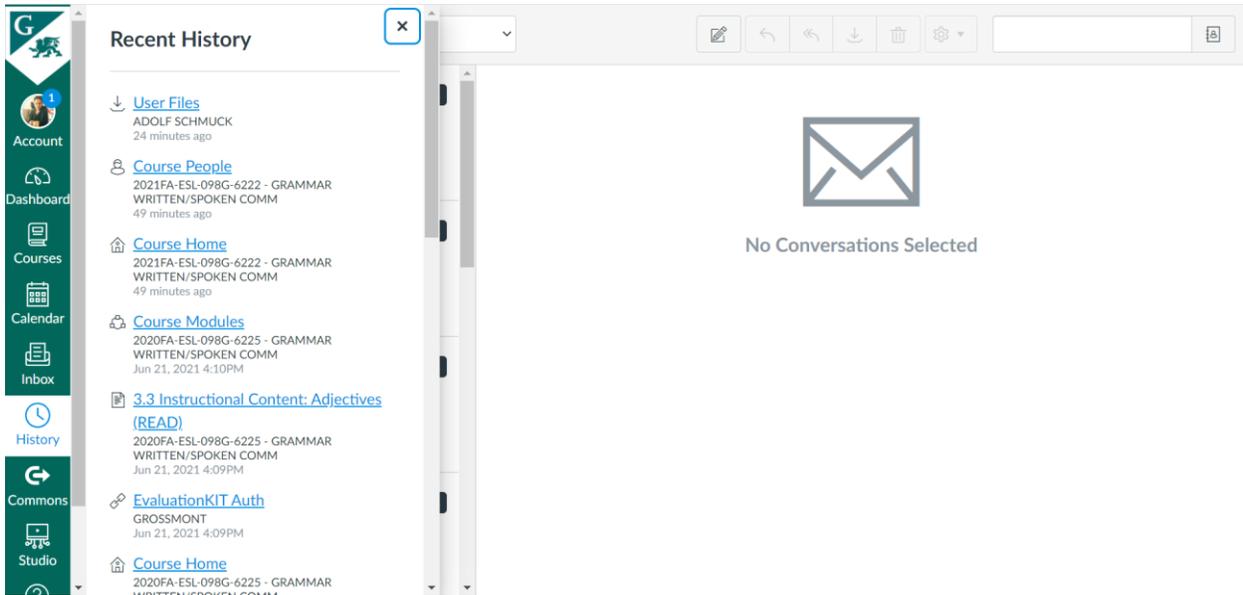
Calendar allows you to use the Calendar to keep track of important events and assignments. The Canvas Calendar collects information from all of your Canvas courses in one place. Here, you will be able to see any events for your courses that you have added to the calendar. On the right side, you can choose which calendars you want displayed by clicking on the box next to the course.



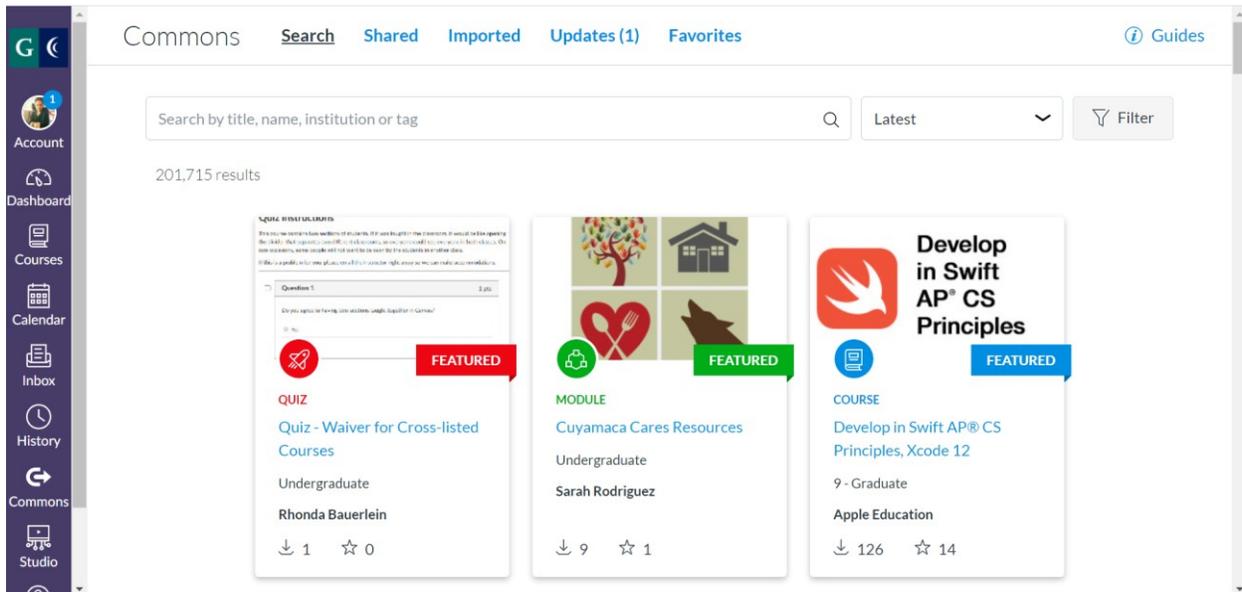
Inbox allows Canvas users to send and receive messages. The messages appear on the left side.



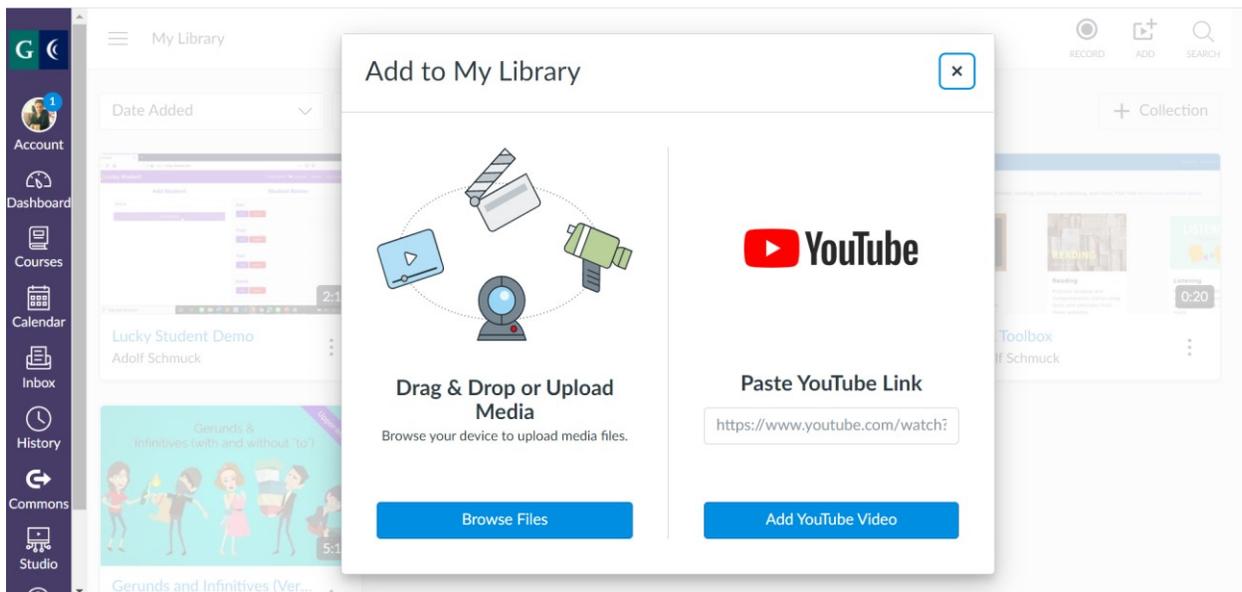
History gives you your recent Canvas activity history. Clicking on an item in the history view will take you to that item.



Commons allows you to upload or download layouts, assignments, and quizzes that have already been made on Canvas.



Studio is a media tool that allows students and instructors to upload, create, edit, manage, share and discuss audio and video files. As instructors, you can record your own videos, either through screen capture or webcam capture. You can also upload your own media files to use in your courses, as well as add videos from YouTube.



Help gives you access to the Canvas guides in order to find answers to common questions. You can also contact Canvas support, ask the instructor a question (for students), call for help, and more.

The screenshot displays the Canvas Help interface. On the left is a vertical navigation menu with icons for Account, Dashboard, Courses, Calendar, Inbox, History, Commons, Studio, and Help. The main content area is titled 'Help' and features a panda mascot holding a map. Below the mascot, it says 'Little lost? Try here first!' and 'Search the Canvas Guides' with the subtext 'Find answers to common questions'. Underneath, there are three links under the heading 'OTHER RESOURCES': 'Contact Canvas Support', 'Ask Your Instructor a Question', and 'Call for Help'. To the right of the main content, there are two cards: one for 'GC-CANVAS TRAINING-SCHMU...' (20SU5-ITC-SCHMUCK Grossmont Manual) and another for 'ACE' (American Council on Education). On the far right, a 'To Do' list shows four items with their respective due dates and points.

Help

Account
Dashboard
Courses
Calendar
Inbox
History
Commons
Studio
Help

Little lost? Try here first!
Search the Canvas Guides
Find answers to common questions

OTHER RESOURCES

- [Contact Canvas Support](#)
Need help with Canvas? Contact Instructure's Canvas Support team.
- [Ask Your Instructor a Question](#)
Questions are submitted to your instructor
- [Call for Help](#)

GC-CANVAS TRAINING-SCHMU...
20SU5-ITC-SCHMUCK
Grossmont Manual

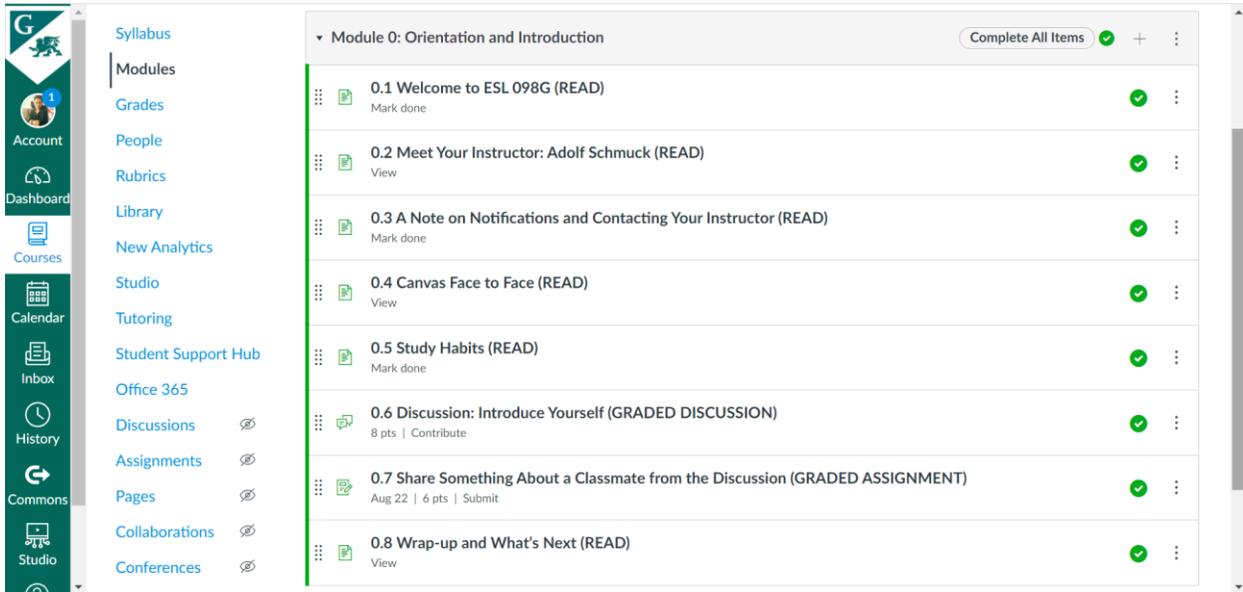
ACE

To Do

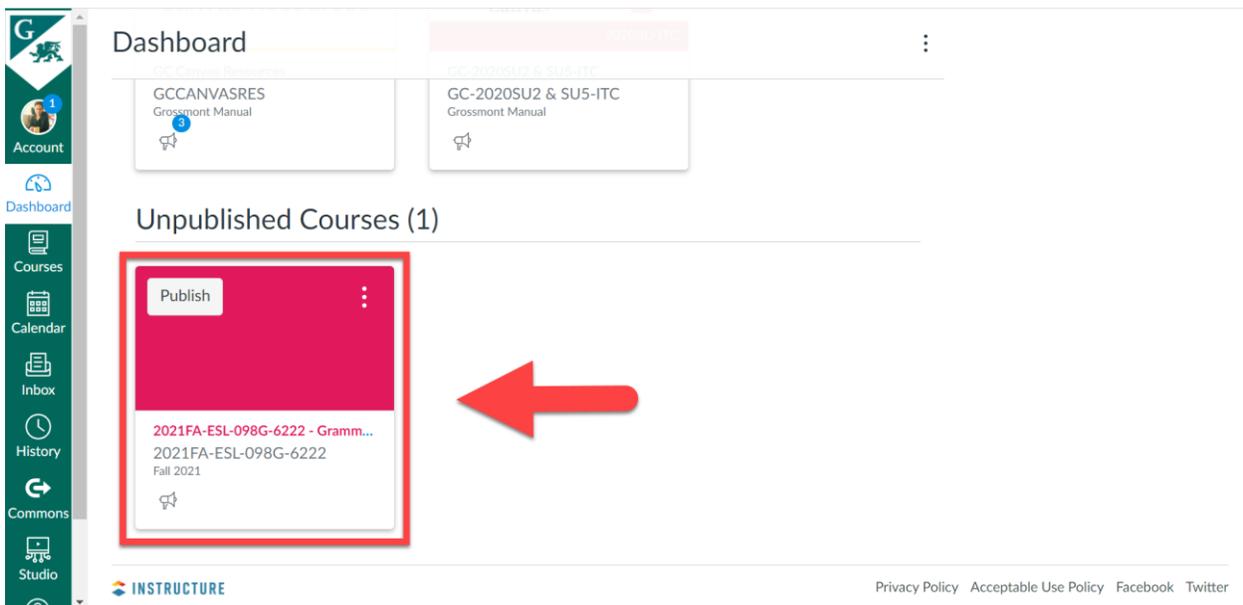
- 1 Grade 0.6 Discussion: Introduce Yourself (GRADED DISCUSSION)
20SU5-ITC-SCHMUCK
8 points • Aug 23, 2020 at 11:59pm
- 1 Grade 0.7 Share Something About a Classmate from the Discussion (GRADED ASSIGNMENT)
20SU5-ITC-SCHMUCK
6 points • Aug 23, 2020 at 11:59pm
- 1 Grade 0.7 Share Something About a Classmate from the Discussion (GRADED ASSIGNMENT)
2020FA-ESL-098G-6225
6 points • Multiple Due Dates
- 1 Grade 2.6 Grammar Textbook Exercises (GRADED ASSIGNMENT)
2020FA-ESL-098G-6225
8 points • Sep 15, 2020 at 11:59pm

Creating a Module

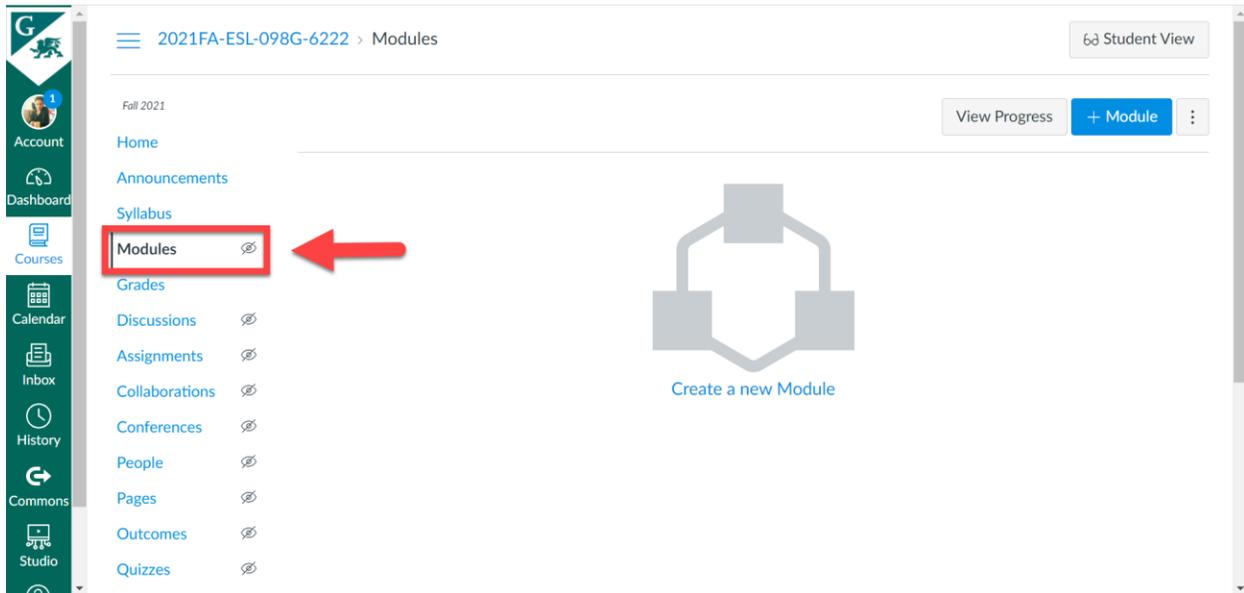
In this section, you will learn how to create a module for your course. Modules are used to organize content to help control the flow of the course. They are used to organize course content by weeks, units, or a different organizational structure, depending on the course and instructor. In the example below, the module contains eight pages.



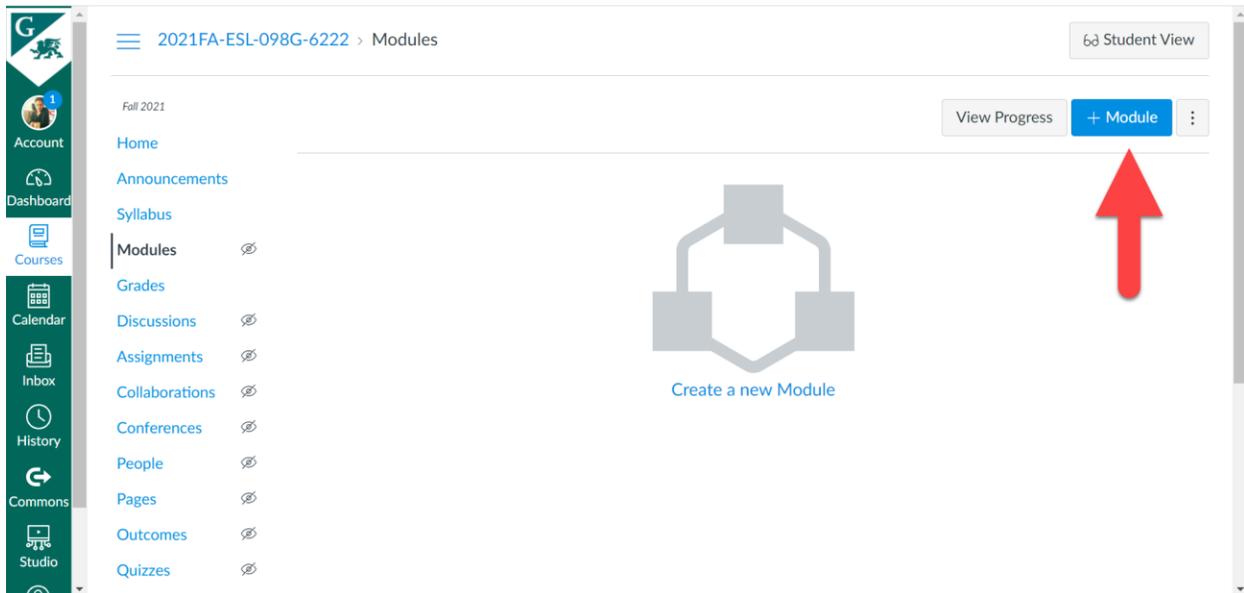
1. To create a module, choose the course you would like to create a module for in the Dashboard. Notice that in this example, the course is unpublished.



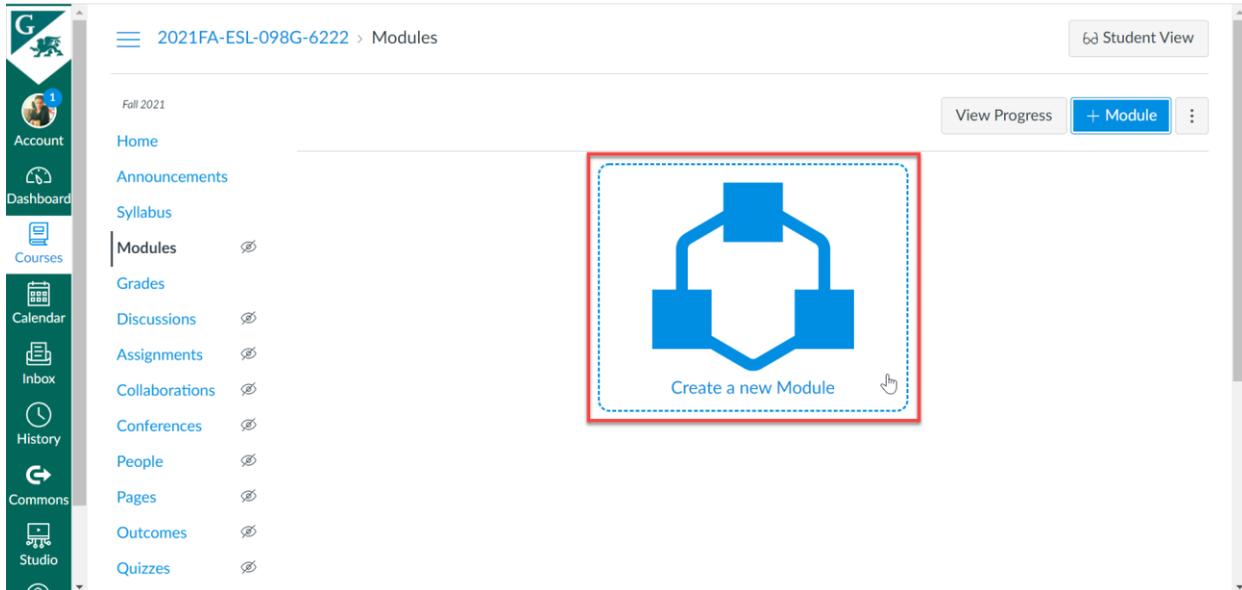
2. Go to **Modules** on the left to create a new module.



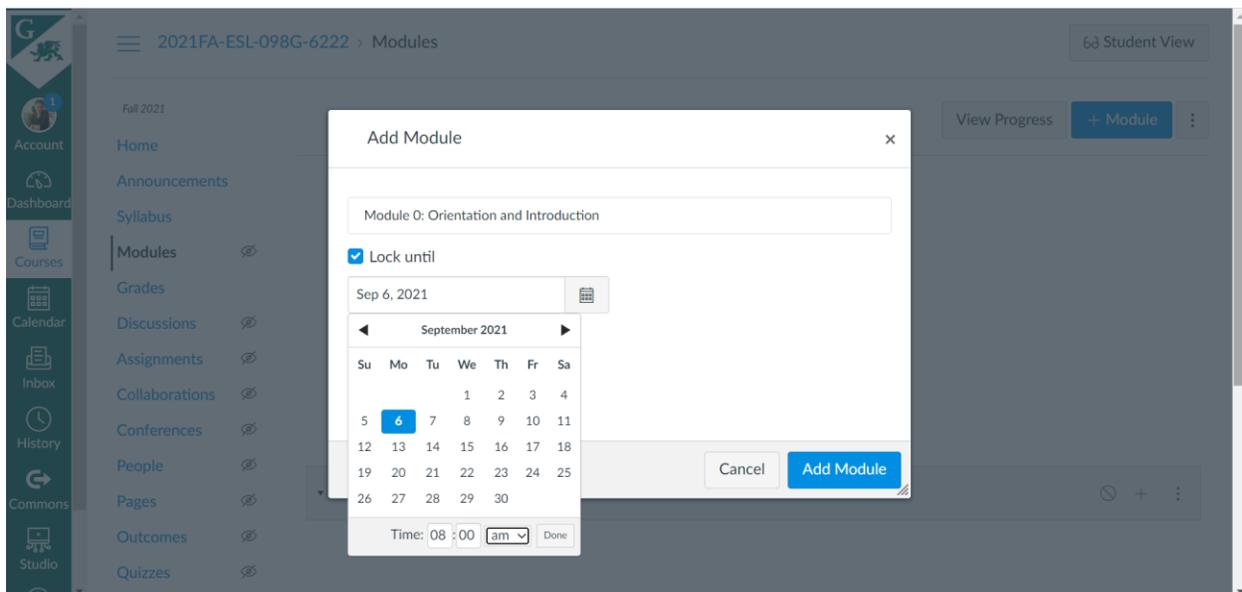
3. Next, click the **+ Module** button on the right.



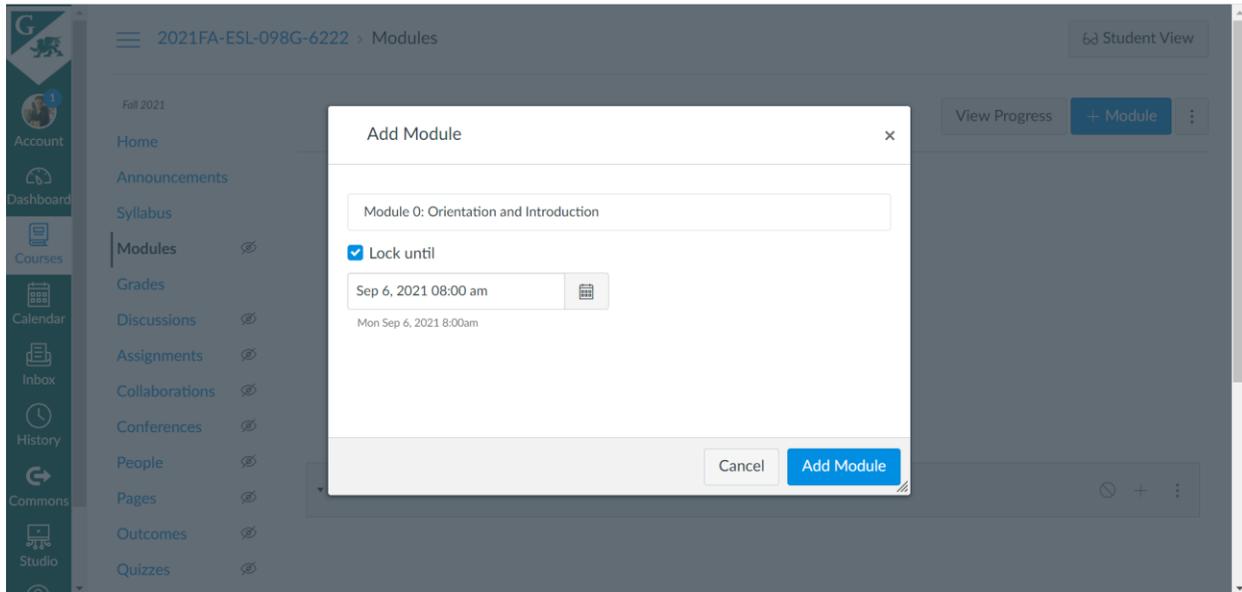
You can also click on the center image with the text, **Create a new Module**. Hovering over this will highlight this blue.



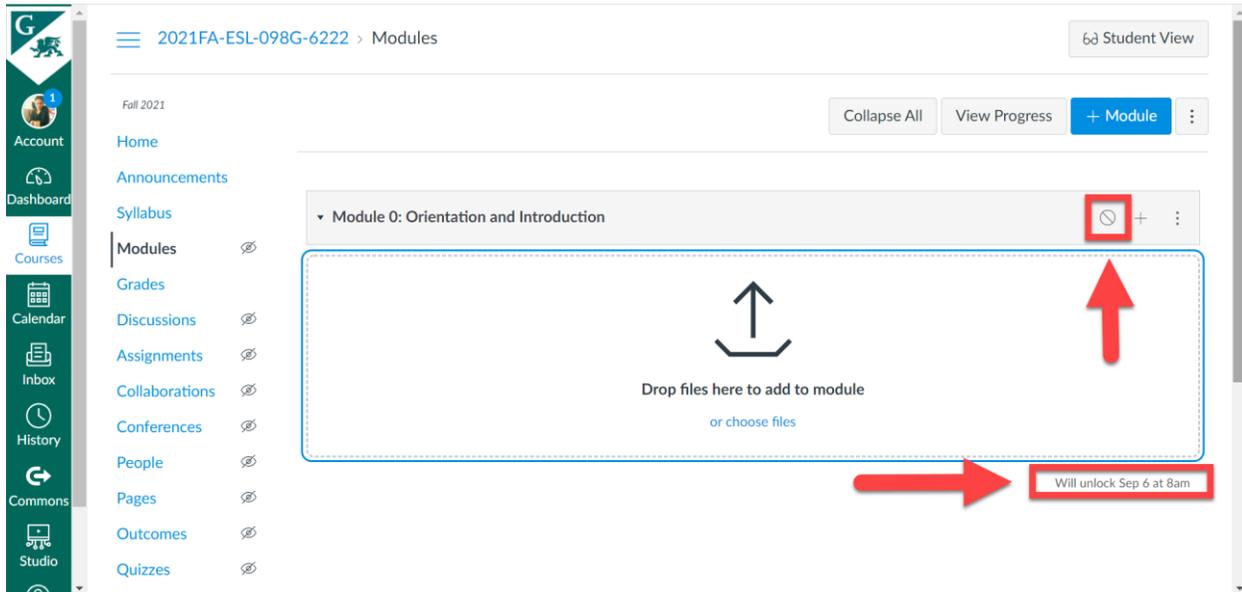
4. Give your module a name. If you want to have your module locked until a particular date and time, check the **Lock until** box and select a date and time, then click **Done**.



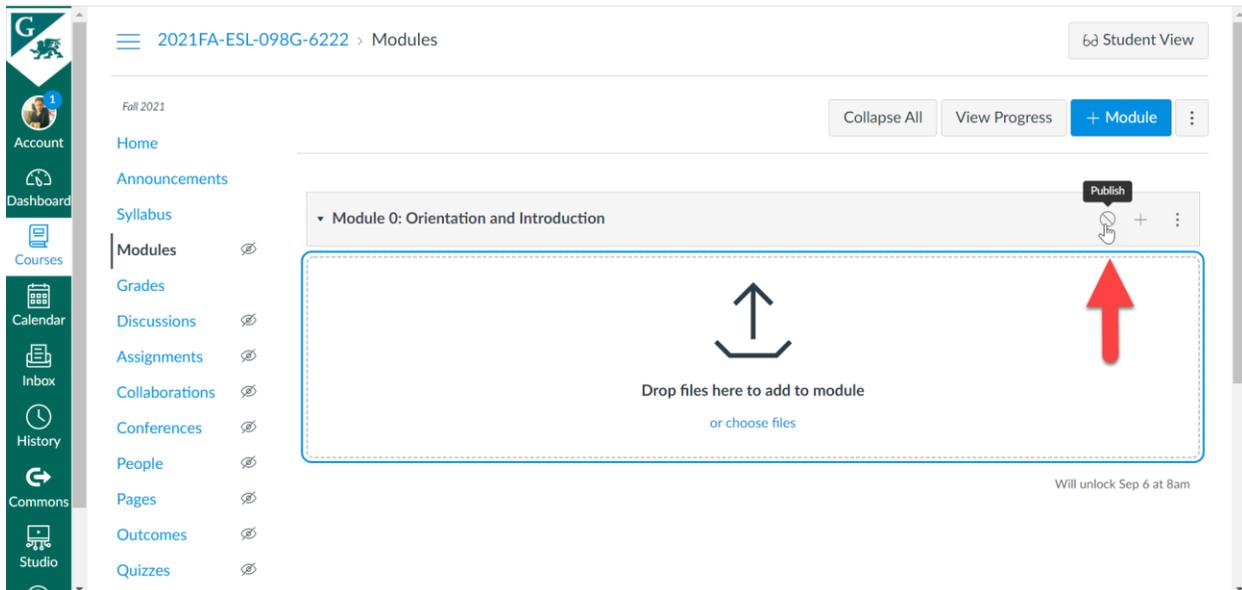
For example, if you choose September 6, 2021, 08:00 am, this means that this module will not be available to students until September 6, 2021, 08:00 am (Note that if you add a future date and time, you will not be able to view your module in **Student View**, since the date and time will have not occurred). When you have finished, click the **Add Module** button.



The module has now been created and added. You can see that this module will unlock on September 6, at 8 am. Note the circular icon on the right. This means that the module is unpublished. Keep in mind that if something is unpublished, students will not be able to see it. In order for your content to be available to your students, you will need to publish it.



5. When you are ready to publish your module, simply click on the icon.



The checkmark icon means it is published.

☰ ▾ Module 0: Orientation and Introduction

Complete All Items



+

⋮

Creating Pages

There are different kinds of pages you can create in a module: Page, Discussion Topic, and Assignment.

Creating a Page

1. Now that you have created a module, it's time to create some pages for the module. A Page is for any content that you want your students to view or read, such as an overview of the module, instructional content, information on the week's Zoom meetings, etc. A Page can include other media, such as videos, images, online resources, etc. To create a Page inside your module, click on the plus sign for the module that you want to create the page for.

Collapse All View Progress **+ Module** ⋮

▼ Module 0: Orientation and Introduction ⊘ **+** ⋮

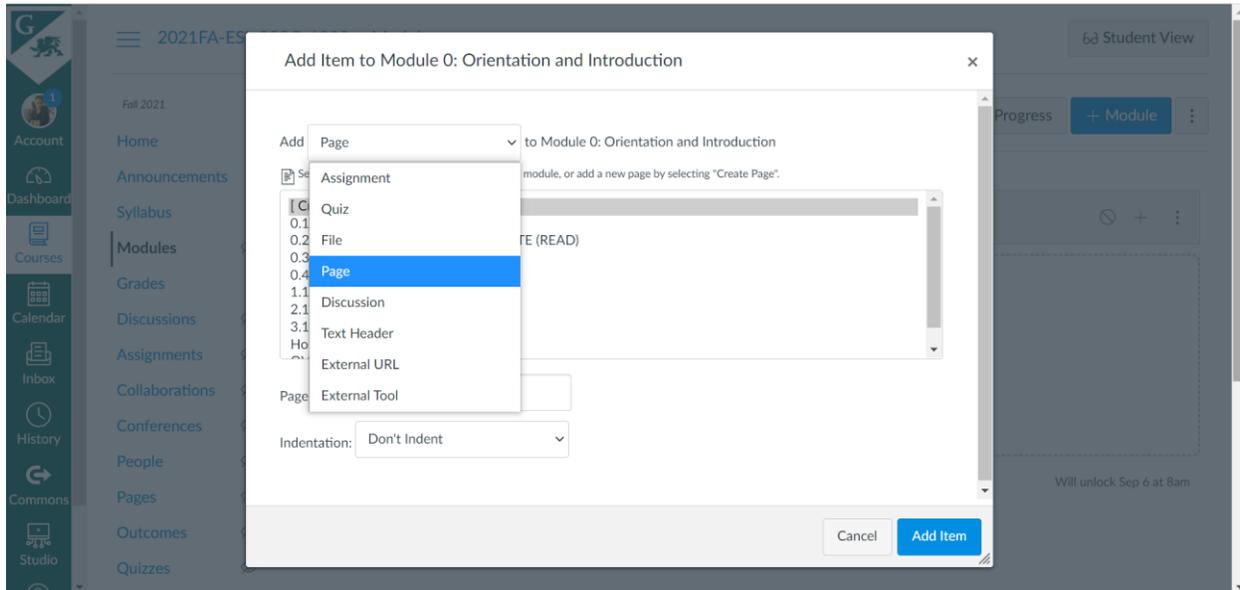


Drop files here to add to module
[or choose files](#)

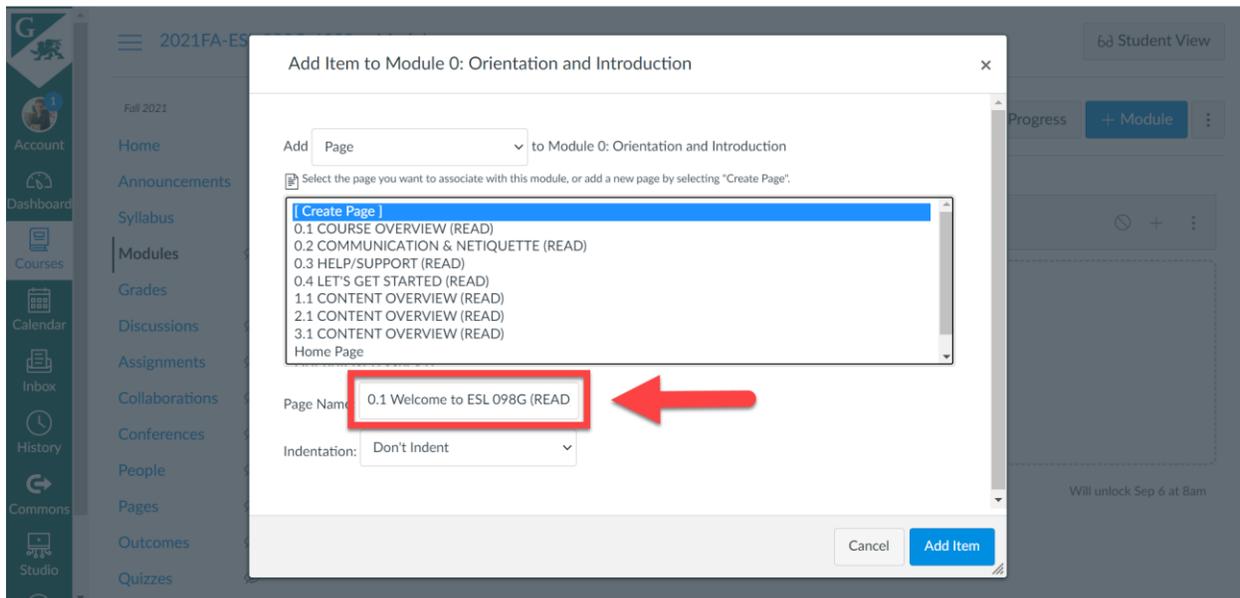
Will unlock Sep 6 at 8am



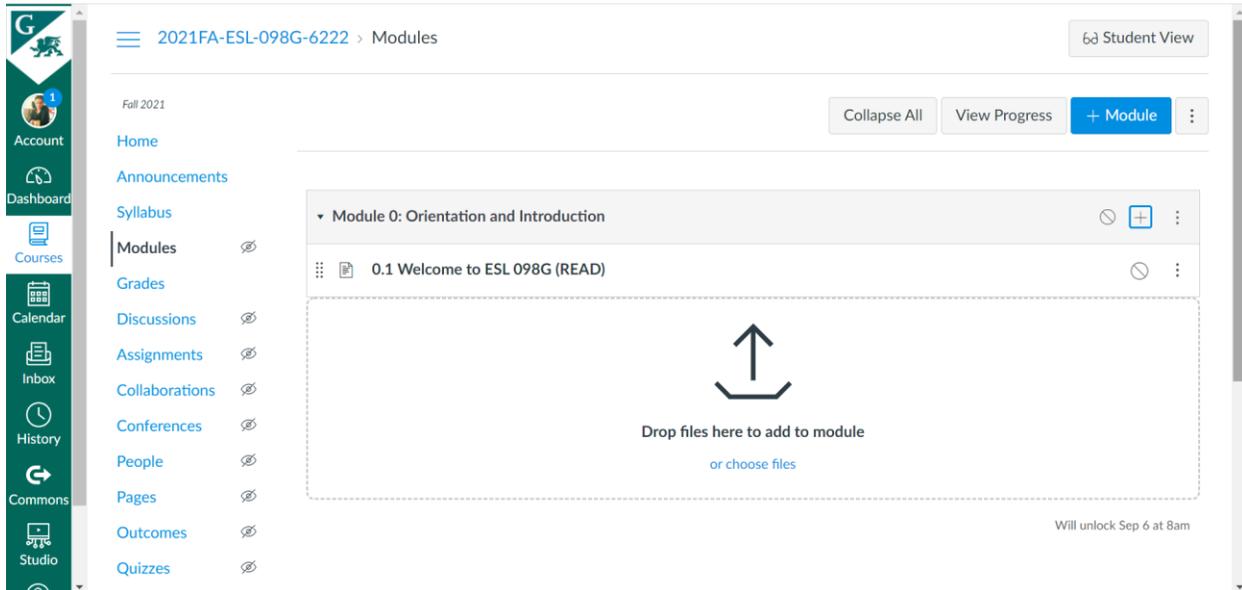
A window will open. There are different choices as to what can be added to a module (e.g., Assignment, Quiz, File, Page, etc.). To add a Page, select **Page**.



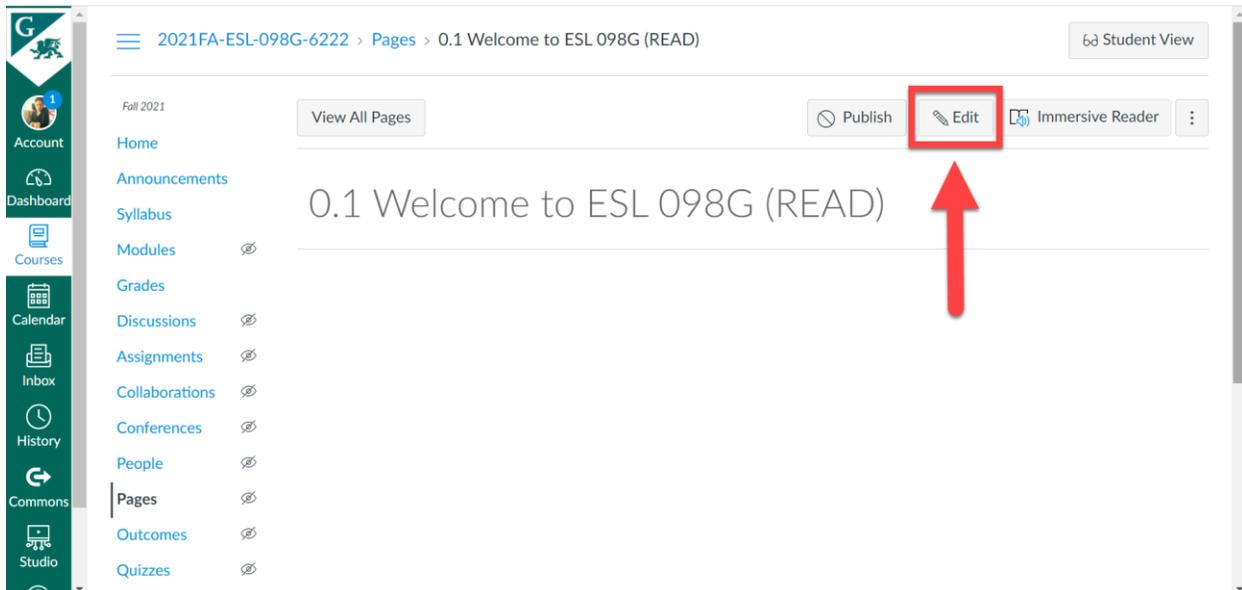
Select **Create Page**, then type in your page's name down below (or select the page you want associated with this module if you already have a page created). It may be a good idea to name your pages based on the numbering of your modules (i.e., Module 0: 0.1, 0.2, 0.3, etc.; Module 1: 1.1, 1.2, 1.3, etc.). You may also want to indicate the type of page you are creating so that your students know (e.g., READ, GRADED DISCUSSION, GRADED ASSIGNMENT, GRADED QUIZ, etc.). When you are finished, click **Add Item**.



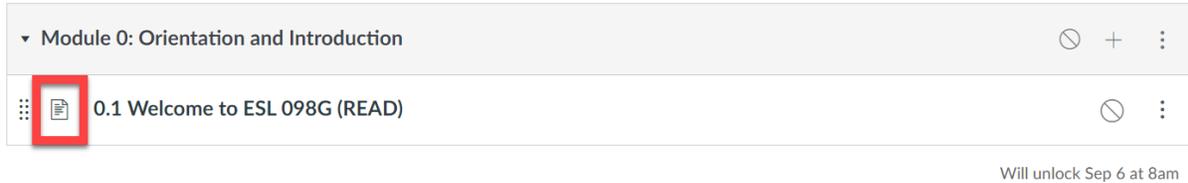
The page is now created. At this point, the page is empty. The content now needs to be added to the page.



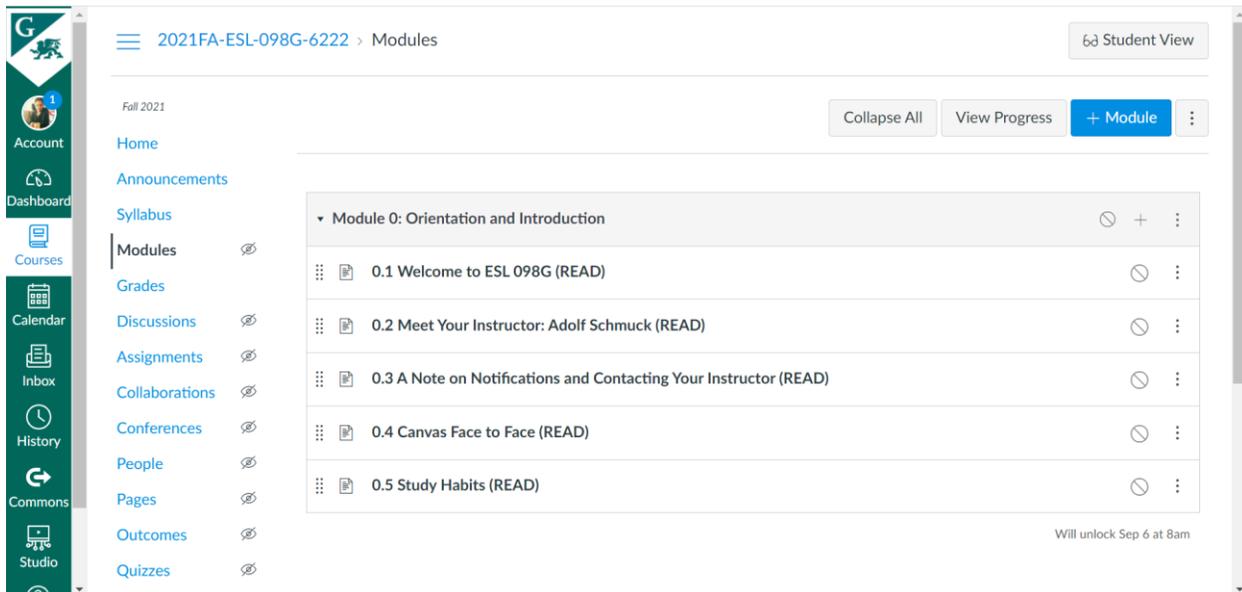
2. To add content to your page, click on the page's title: **0.1 Welcome to ESL 098G (READ)**. This takes you to your empty page, where the content can be added. Click the **Edit** button.



Now, when you click on the page in your module, you should see your content. Note the icon to the left of the page's title. The icons shown here are different depending on if this is a Page, Discussion Topic, or Assignment. The icon here indicates that this is a Page.



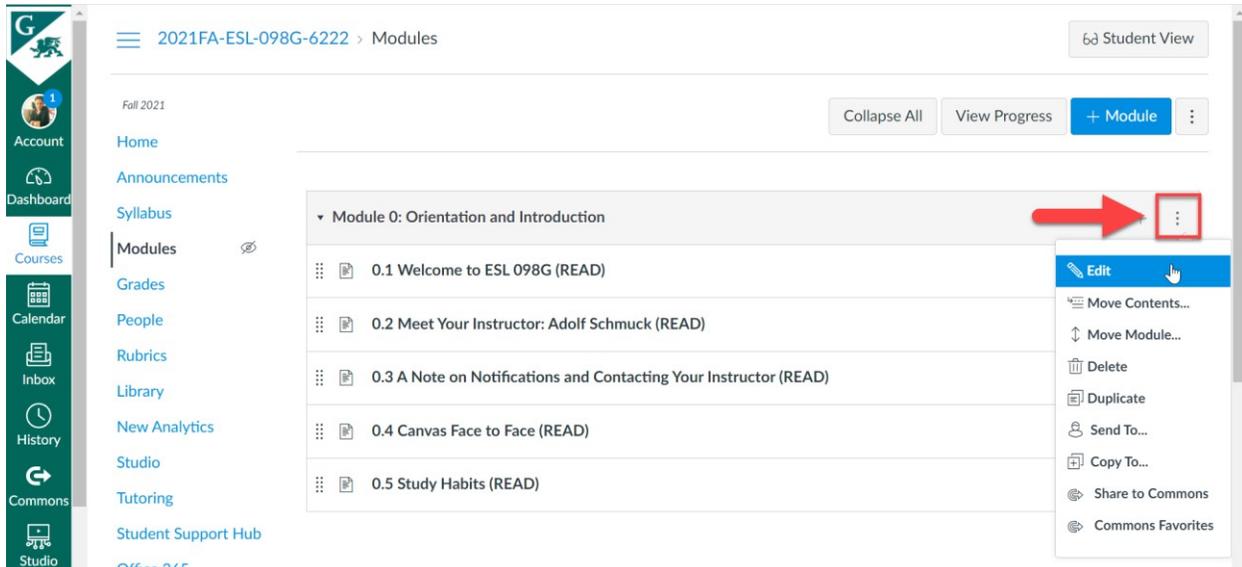
To create more pages with similar content (i.e., READ page), repeat the steps above.



Adding Page Requirements

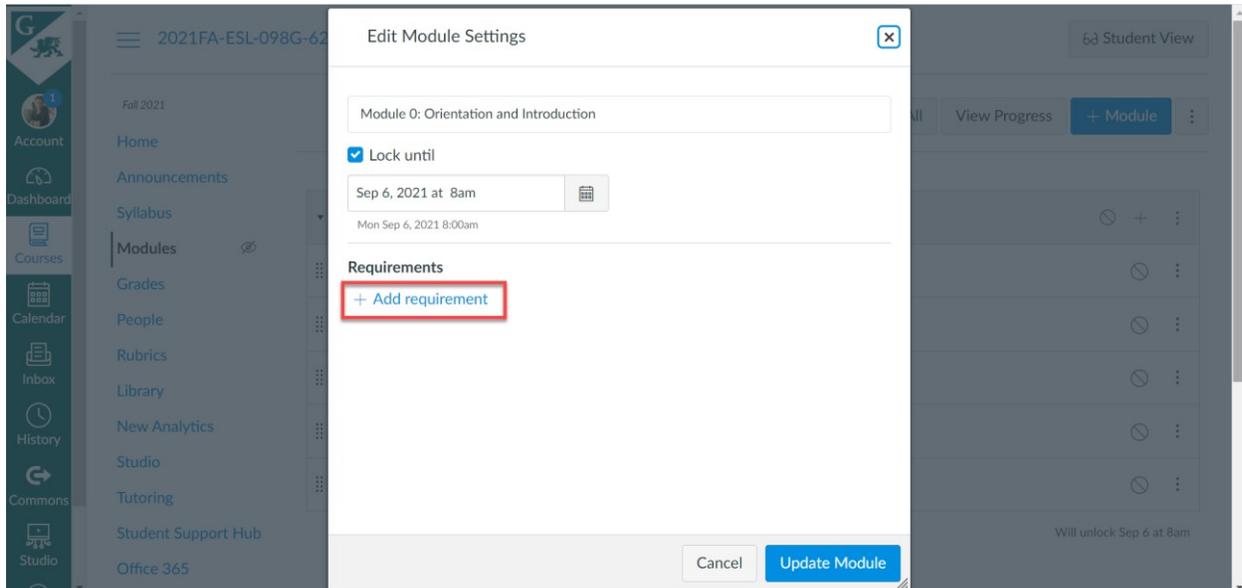
At this point, you now have some pages with content for your students to read. But you also have the option of adding requirements for each page. For example, you may want to require a page to be marked as “Done” after completion, or simply have students “View” the page without any requirements.

1. To add a requirement, click on the three dots on the Module tab, then select **Edit**.



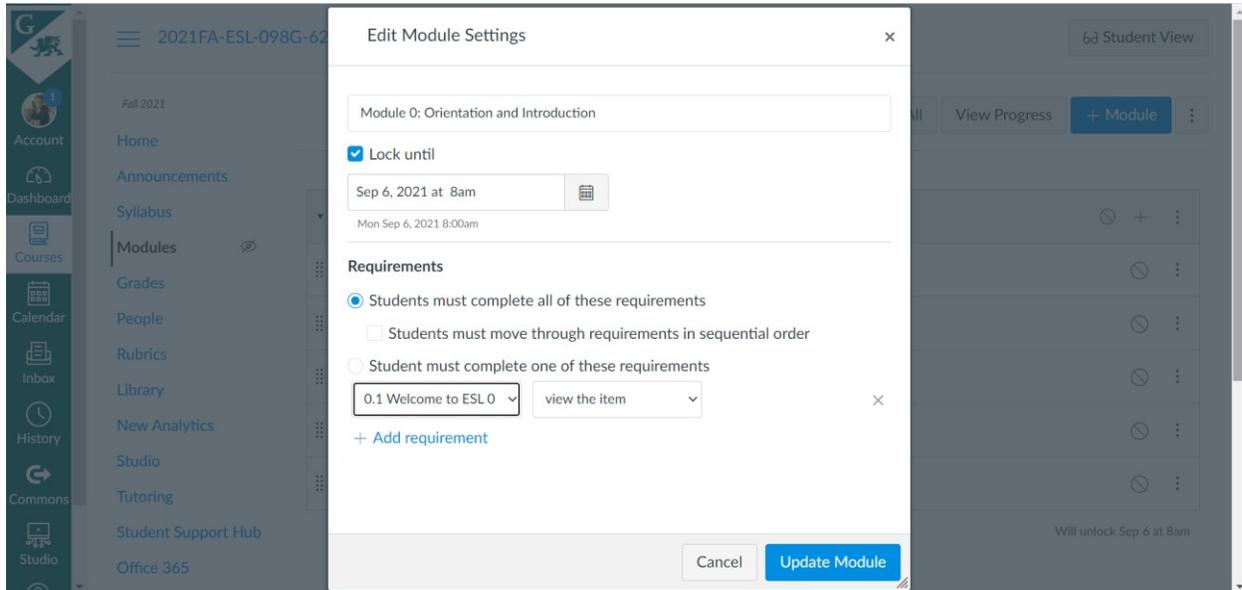
The screenshot shows the Canvas LMS interface for a course titled "2021FA-ESL-098G-6222". The left sidebar contains navigation options like Account, Dashboard, Courses, Calendar, Inbox, History, Commons, and Studio. The main content area displays the "Modules" section for "Module 0: Orientation and Introduction". A red arrow points to the three-dot menu icon next to the module name. A dropdown menu is open, showing options such as "Edit", "Move Contents...", "Move Module...", "Delete", "Duplicate", "Send To...", "Copy To...", "Share to Commons", and "Commons Favorites". The "Edit" option is highlighted with a mouse cursor.

When the window pops up, click on **+ Add Requirement**.

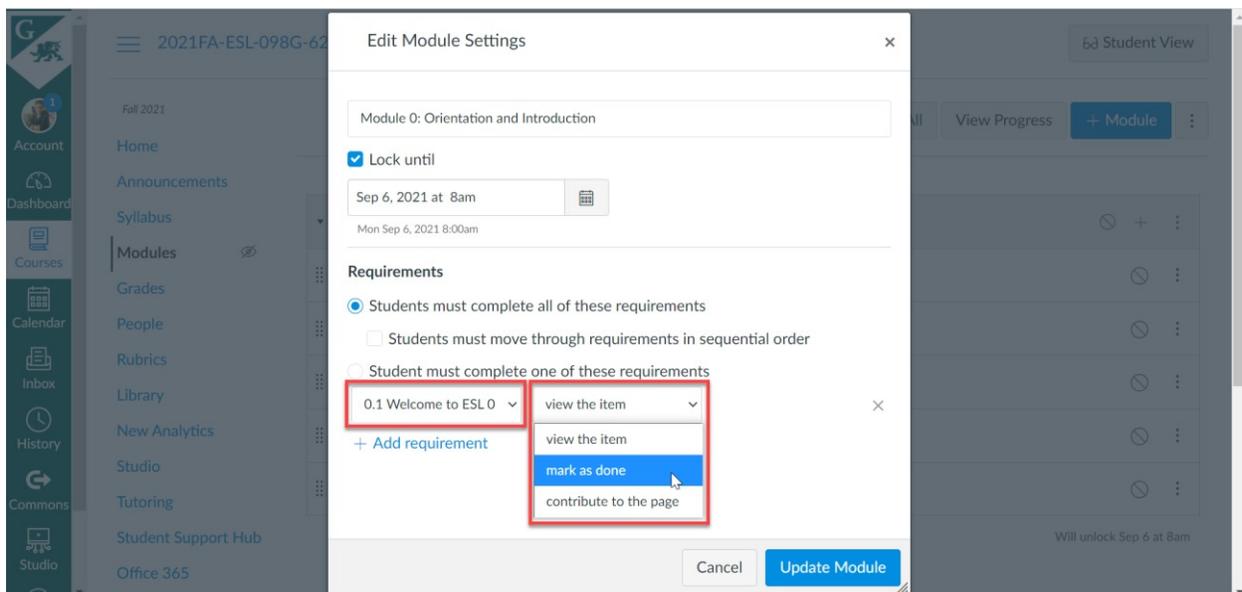


The screenshot shows the "Edit Module Settings" dialog box. The dialog has a title bar with a close button. Below the title bar, there is a text field containing "Module 0: Orientation and Introduction". A "Lock until" section is visible, with a checked checkbox and a date/time field set to "Sep 6, 2021 at 8am". Below this, there is a "Requirements" section with a red box highlighting the "+ Add requirement" button. At the bottom of the dialog, there are "Cancel" and "Update Module" buttons. The background shows the same Canvas LMS interface as the previous screenshot, but it is dimmed.

Here, you have some choices: “Students must complete all of these requirements”, “Students must move through requirements in sequential order”, and “Students must complete one of these requirements”. Select the one that best fits your needs.



Select the page you want to add a requirement to from the dropdown menu on the left. For this example, choose page 0.1. Then select the requirement from the dropdown on the right: **mark as done**. Finally, click **Update Module**.



As you can see, it is now designated as “Mark done”. This means that the students need to mark this page as “Done” before continuing to the next page.

▼ Module 0: Orientation and Introduction Complete All Items ⌵ + ⋮

- ⋮ 📄 0.1 Welcome to ESL 098G (READ) Mark done ⌵ ⋮
- ⋮ 📄 0.2 Meet Your Instructor: Adolf Schmuck (READ) ⌵ ⋮
- ⋮ 📄 0.3 A Note on Notifications and Contacting Your Instructor (READ) ⌵ ⋮
- ⋮ 📄 0.4 Canvas Face to Face (READ) ⌵ ⋮
- ⋮ 📄 0.5 Study Habits (READ) ⌵ ⋮

Will unlock Sep 6 at 8am

2. To mark a page as “View”, start by clicking on the three dots as before. You’ll notice that the **mark as done** requirement for the first page has been added. To add a requirement for another page, click on **+ Add requirement**.

Edit Module Settings

Module 0: Orientation and Introduction

Lock until

Sep 6 at 8am

Mon Sep 6, 2021 8:00am

Requirements

Students must complete all of these requirements

Students must move through requirements in sequential order

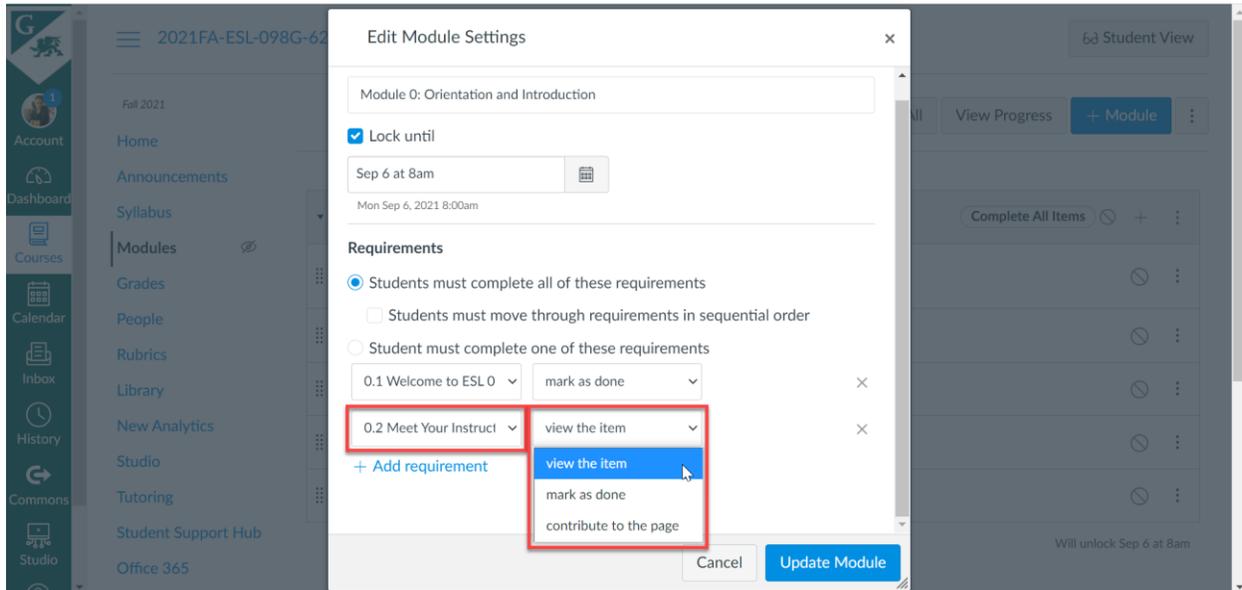
Student must complete one of these requirements

0.1 Welcome to ESL 0 mark as done

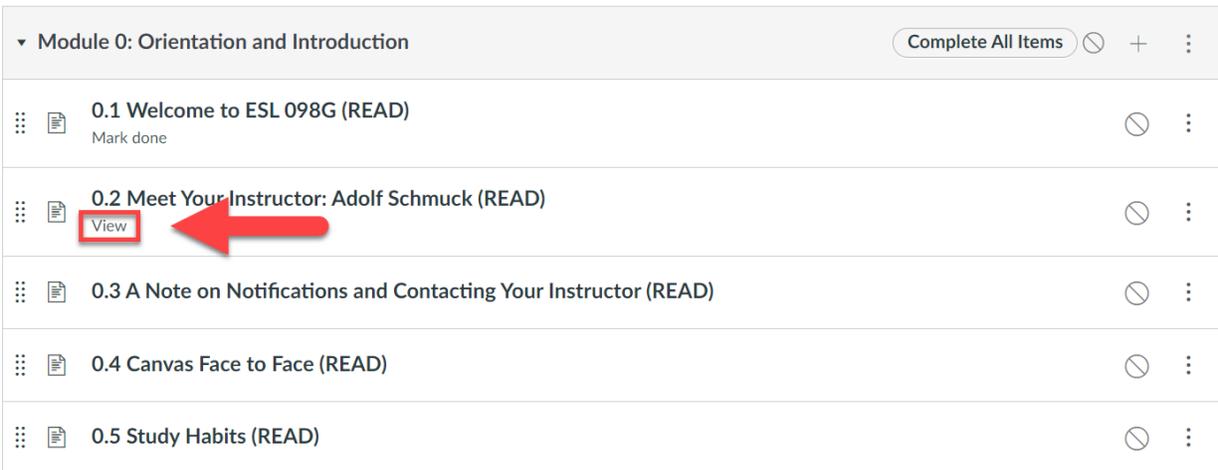
+ Add requirement

Cancel Update Module

Next, choose the page (e.g., 0.2) and select **view the item**. Then, click **Update Module**.



And now the second page is designated as “View”.



Will unlock Sep 6 at 8am

Add the requirements to the rest of your pages.

▼ Module 0: Orientation and Introduction Complete All Items 🔒 + ⋮

- ⋮ 📄 0.1 Welcome to ESL 098G (READ) Mark done 🔒 ⋮
- ⋮ 📄 0.2 Meet Your Instructor: Adolf Schmuck (READ) View 🔒 ⋮
- ⋮ 📄 0.3 A Note on Notifications and Contacting Your Instructor (READ) Mark done 🔒 ⋮
- ⋮ 📄 0.4 Canvas Face to Face (READ) View 🔒 ⋮
- ⋮ 📄 0.5 Study Habits (READ) Mark done 🔒 ⋮

Will unlock Sep 6 at 8am

- To see what this looks like for students, you can go into **Student View**. As noted above, if you set a future date and time for your module to unlock, you will not be able to view your module in **Student View**. Because you want to see what it looks like in **Student View**, you can go ahead and remove the “Lock until” date. To do this, click on the three dots to edit the module. Then, uncheck the “Lock until” box to remove the date and time. Then, click **Update Module**.

Edit Module Settings

Module 0: Orientation and Introduction

Lock until

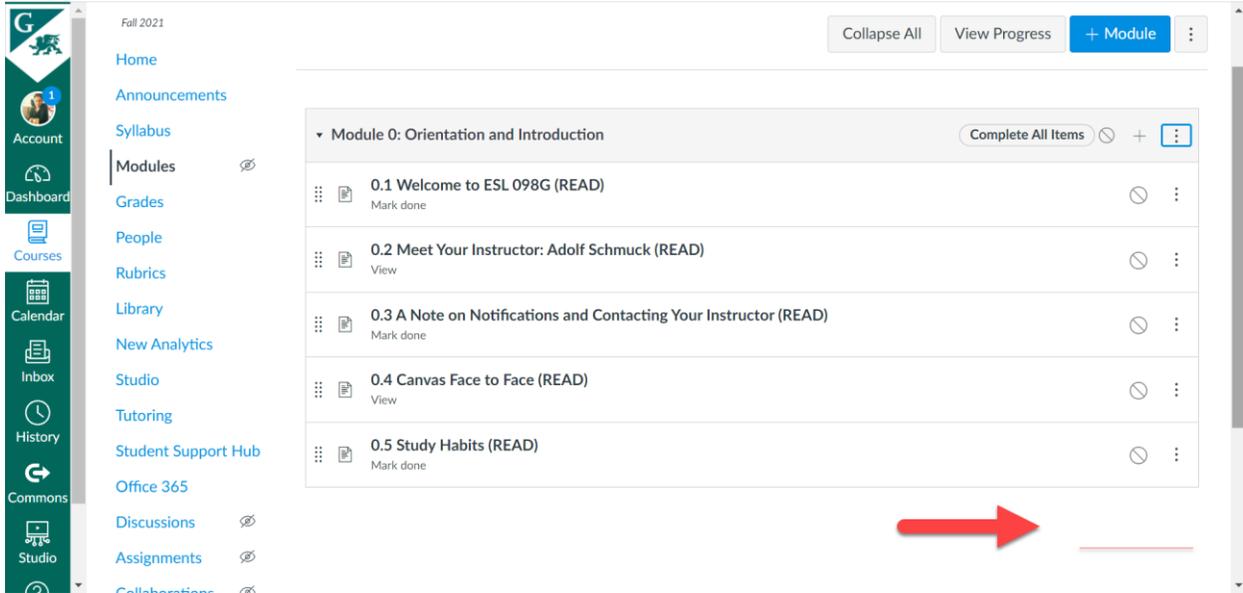
Requirements

- Students must complete all of these requirements
 - Students must move through requirements in sequential order
- Student must complete one of these requirements

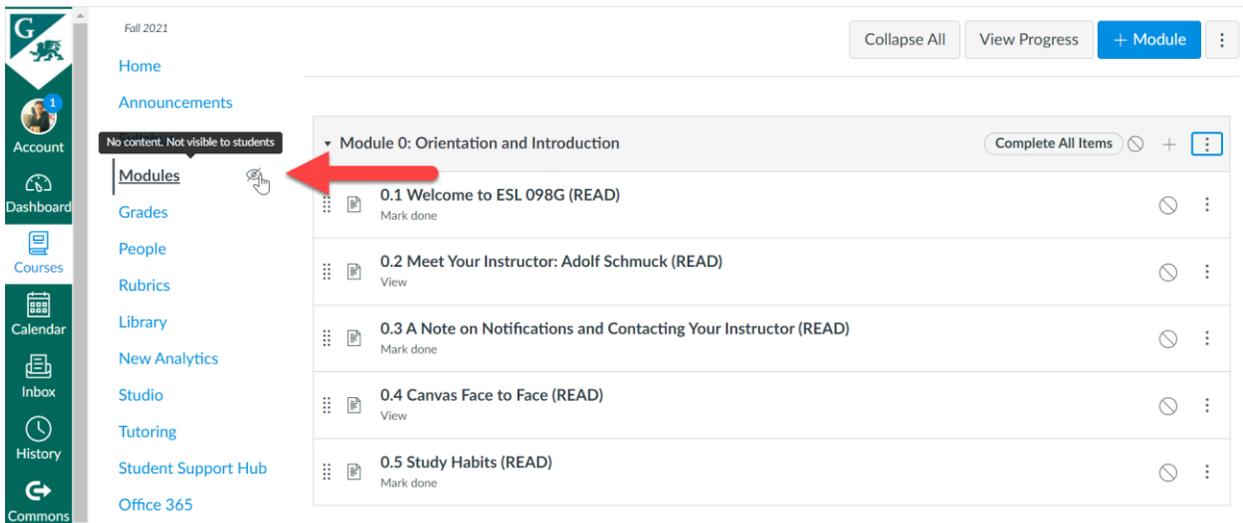
0.1 Welcome to ESL 0	mark as done	×
0.2 Meet Your Instruct	view the item	×
0.3 A Note on Notificac	mark as done	×
0.4 Canvas Face to Far	view the item	×
0.5 Study Habits (REA	mark as done	×

Cancel Update Module

The date and time are no longer there. This means that this module will be available to students at any time.



- There's one more thing that you need to do before you can view your pages in **Student View**. You'll notice the icon on the left, next to **Modules**. If you hover over the icon, it says, "No content. Not visible to students". If you try to enter **Student View** now, you will not be able to see your modules, because they are not visible.



So, what you need to do is to publish your module. To do this, click on the icon to the right on the module title bar. You will now see a checkmark. Doing this will publish all of the other pages at the same time. Note that publishing a module is not the same as publishing your course. Remember that if you look in the Dashboard, your class will still be unpublished. You will still need to publish the entire course in order for the students to see the course, and its content.

2021FA-ESL-098G-6222 > Modules 63 Student View

Fall 2021 Collapse All View Progress + Module

Home

Announcements

Syllabus

Modules

Grades

People

Rubrics

Library

New Analytics

Studio

Tutoring

Student Support Hub

Office 365

▼ Module 0: Orientation and Introduction Publish +

- 0.1 Welcome to ESL 098G (READ) ✓
Mark done
- 0.2 Meet Your Instructor: Adolf Schmuck (READ) ✓
View
- 0.3 A Note on Notifications and Contacting Your Instructor (READ) ✓
Mark done
- 0.4 Canvas Face to Face (READ) ✓
View
- 0.5 Study Habits (READ) ✓
Mark done

Note too that the icon that was there before is now gone. This means that the content will now be visible to students. You are now ready to check in **Student View**.

2021FA-ESL-098G-6222 > Modules 63 Student View

Fall 2021 Collapse All View Progress + Module

Home

Announcements

Syllabus

Modules

Grades

People

Rubrics

Library

New Analytics

Studio

Tutoring

Student Support Hub

Office 365

▼ Module 0: Orientation and Introduction Complete All Items +

- 0.1 Welcome to ESL 098G (READ) ✓
Mark done
- 0.2 Meet Your Instructor: Adolf Schmuck (READ) ✓
View
- 0.3 A Note on Notifications and Contacting Your Instructor (READ) ✓
Mark done
- 0.4 Canvas Face to Face (READ) ✓
View
- 0.5 Study Habits (READ) ✓
Mark done

5. To go into **Student View**, first, click on **Home** on the left. You will then see the **Student View** button on the right. Click this button.

The screenshot shows the Canvas LMS interface for a course titled "2021FA-ESL-098G-6222". On the left sidebar, the "Home" button is highlighted with a red box and a red arrow points to it. In the top right corner, the "Student View" button is also highlighted with a red box and a red arrow points to it. The main content area shows "Recent Announcements" with a "Welcome Announcement" and the course title "2021FA-ESL-098G-6222 - Grammar Written/Spoken Comm". On the right, there are "Course Status" buttons for "Unpublished" and "Publish", and several "Import" and "View Course Stream" options.

You are now in **Student View**. And if you click on **Modules**, you can now see your module.

The screenshot shows the Canvas LMS interface in "Student View" for the same course. The "Modules" button in the left sidebar is highlighted with a red box and a red arrow points to it. The main content area displays "Module 0: Orientation and Introduction" with a "Complete All Items" button. Below the module title, there is a list of five items: "0.1 Welcome to ESL 098G (READ)", "0.2 Meet Your Instructor: Adolf Schmuck (READ)", "0.3 A Note on Notifications and Contacting Your Instructor (READ)", "0.4 Canvas Face to Face (READ)", and "0.5 Study Habits (READ)". Each item has a "Mark done" or "View" link and a radio button. At the bottom of the screen, there is a purple banner with the text "You are currently logged into Student View" and "Resetting the test student will clear all history for this student, allowing you to view the course as a brand new student." There are also "Reset Student" and "Leave Student View" buttons.

Go into the first page of your Module, which you designated as “Mark done”: **0.1 Welcome to ESL 098G (READ)**. As you can see, students are required to mark this page as “Done” when completed.

The screenshot shows the Canvas LMS interface for the course 2021FA-ESL-098G-6222. The breadcrumb trail is "Pages > 0.1 Welcome to ESL 098G (READ)". On the right side of the page, there are two buttons: "Immersive Reader" and "Mark as done". The "Mark as done" button is highlighted with a red rectangular box, and a red arrow points upwards towards it. The main content area displays the title "0.1 Welcome to ESL 098G (READ)", the section "Orientation", and the sub-section "Overview". A "Please note" section mentions that Chrome and Firefox are the best browsers. Below that, it states: "Welcome to Module 0: Orientation and Introduction. There are **two** modules for week 1: Module 0 and Module 1. Module 1 is titled, 'People and Places', and is where we will start with our instructional content." The bottom of the page features a purple navigation bar with the text "You are currently logged into Student View", a note about resetting the test student, and buttons for "Reset Student" and "Leave Student View".

When this is clicked, it will be marked as “Done”.

This screenshot is identical to the one above, showing the same Canvas LMS page. However, the "Mark as done" button has been replaced by a green button with a white checkmark and the text "Done". This "Done" button is highlighted with a red rectangular box, and a red arrow points upwards towards it. All other elements of the page, including the breadcrumb trail, navigation bar, and main content, remain the same as in the previous screenshot.

Back on the main Modules page, the checkmark lets the students know that this page has been marked as “Done” and completed. And on the left, the page is now designated as “Marked done”.

▼ Module 0: Orientation and Introduction Complete All Items 

 0.1 Welcome to ESL 098G (READ) Marked done		
 0.2 Meet Your Instructor: Adolf Schmuck (READ) View		<input type="radio"/>
 0.3 A Note on Notifications and Contacting Your Instructor (READ) Mark done		<input type="radio"/>
 0.4 Canvas Face to Face (READ) View		<input type="radio"/>
 0.5 Study Habits (READ) Mark done		<input type="radio"/>

Students completing pages designated as “View” (e.g., 0.2) will get a checkmark indicating that this page has been completed. Since this page does not require it to be marked as “Done”, students simply have to read it and continue to the next page for it to be considered completed. When completed, the designation on the left will be changed to “Viewed”. Deciding which requirement to use depends on the instructor and course requirements.

▼ Module 0: Orientation and Introduction Complete All Items 

 0.1 Welcome to ESL 098G (READ) Marked done		
 0.2 Meet Your Instructor: Adolf Schmuck (READ) Viewed		
 0.3 A Note on Notifications and Contacting Your Instructor (READ) Mark done		<input type="radio"/>
 0.4 Canvas Face to Face (READ) View		<input type="radio"/>
 0.5 Study Habits (READ) Mark done		<input type="radio"/>

6. To exit **Student View**, simply click on the **Leave Student View** button on the bottom.

The screenshot shows the Canvas LMS interface. On the left is a navigation sidebar with icons for Home, Announcements, Syllabus, Grades, People, Library, Tutoring, Student Support Hub, and Office 365. The main content area shows a course page for 'Fall 2021'. The course title is 'Module 0: Orientation and Introduction' with a 'Complete All Items' button and a minus icon. Below this are five items:

- 0.1 Welcome to ESL 098G (READ) - Marked done - Green checkmark
- 0.2 Meet Your Instructor: Adolf Schmuck (READ) - Viewed - Green checkmark
- 0.3 A Note on Notifications and Contacting Your Instructor (READ) - Mark done - Empty circle
- 0.4 Canvas Face to Face (READ) - View - Empty circle
- 0.5 Study Habits (READ) - Mark done - Empty circle

At the bottom of the page, there is a purple bar with the text 'You are currently logged into Student View' and a note: 'Resetting the test student will clear all history for this student, allowing you to view the course as a brand new student.' To the right of this bar are two buttons: 'Reset Student' and 'Leave Student View'. A red arrow points to the 'Leave Student View' button.

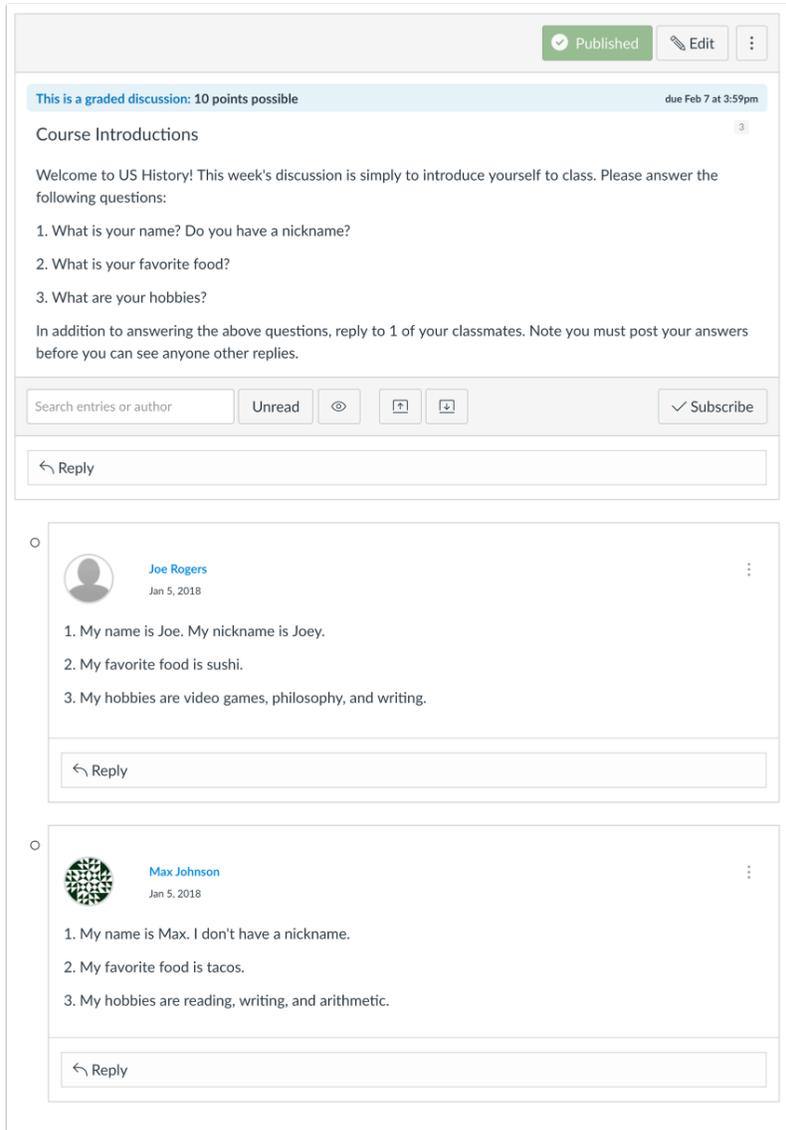
And since by the time your module is completed, you want to have everything published, go ahead and leave your pages published.

This is a close-up view of the course module list. The header shows 'Module 0: Orientation and Introduction' with a 'Complete All Items' button, a green checkmark, a plus sign, and a three-dot menu icon. The list contains five items, each with a three-dot menu icon on the left and a green checkmark on the right:

- 0.1 Welcome to ESL 098G (READ) - Mark done
- 0.2 Meet Your Instructor: Adolf Schmuck (READ) - View
- 0.3 A Note on Notifications and Contacting Your Instructor (READ) - Mark done
- 0.4 Canvas Face to Face (READ) - View
- 0.5 Study Habits (READ) - Mark done

Creating a Discussion Topic

Discussion Topics allow for interactive communication between two or more people. When you set up a Discussion Topic, users can participate in a conversation with an entire class. As an instructor, you can create a prompt or question, for example. The students in the class are then able to respond to this created post, and other students can in turn, respond to their classmates' posts and comments. Discussions can be created as a graded assignment, or they can simply serve as a forum for discussion.



The screenshot displays a discussion topic interface. At the top right, there are buttons for 'Published', 'Edit', and a menu icon. Below this, a blue banner indicates 'This is a graded discussion: 10 points possible' with a due date of 'due Feb 7 at 3:59pm'. The main content area is titled 'Course Introductions' and contains a welcome message and three numbered questions: '1. What is your name? Do you have a nickname?', '2. What is your favorite food?', and '3. What are your hobbies?'. A note below the questions states: 'In addition to answering the above questions, reply to 1 of your classmates. Note you must post your answers before you can see anyone other replies.' Below the text is a search bar and a toolbar with 'Unread', 'Share', and 'Subscribe' buttons. A 'Reply' button is also visible. Two student responses are shown below. The first response is from 'Joe Rogers' (Jan 5, 2018) with answers: '1. My name is Joe. My nickname is Joey.', '2. My favorite food is sushi.', and '3. My hobbies are video games, philosophy, and writing.' The second response is from 'Max Johnson' (Jan 5, 2018) with answers: '1. My name is Max. I don't have a nickname.', '2. My favorite food is tacos.', and '3. My hobbies are reading, writing, and arithmetic.' Each response has a 'Reply' button below it.

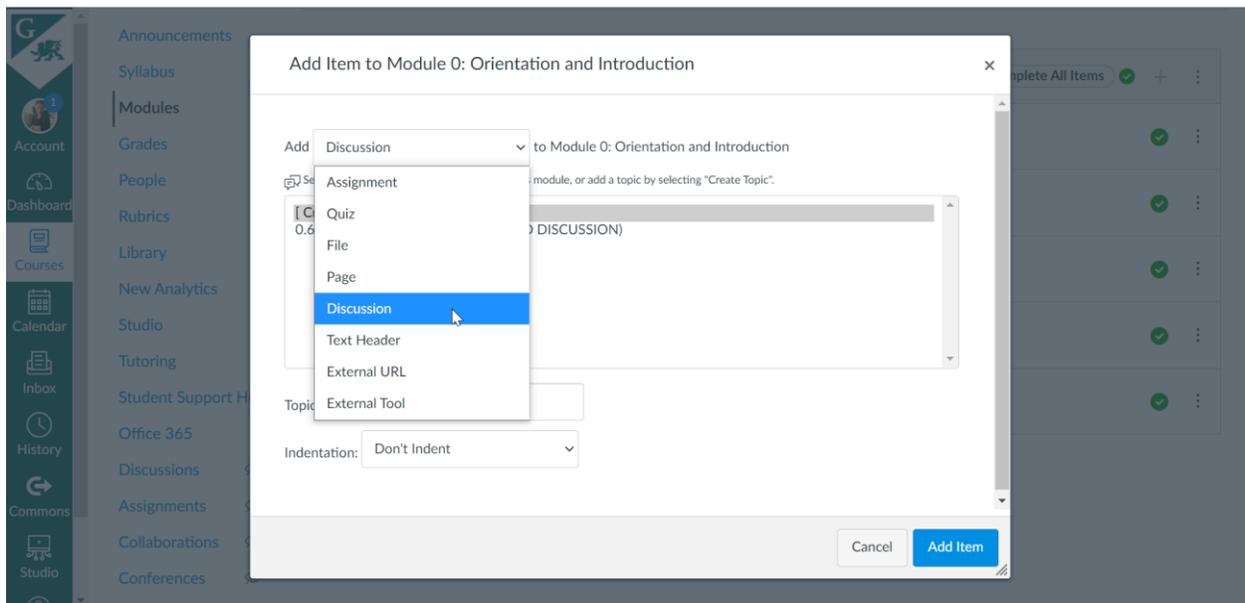
Figure 1: Example Discussion Topic (image from [Instructure Community](#)).

1. To create a Discussion Topic, click on the plus sign to add an item to your module.

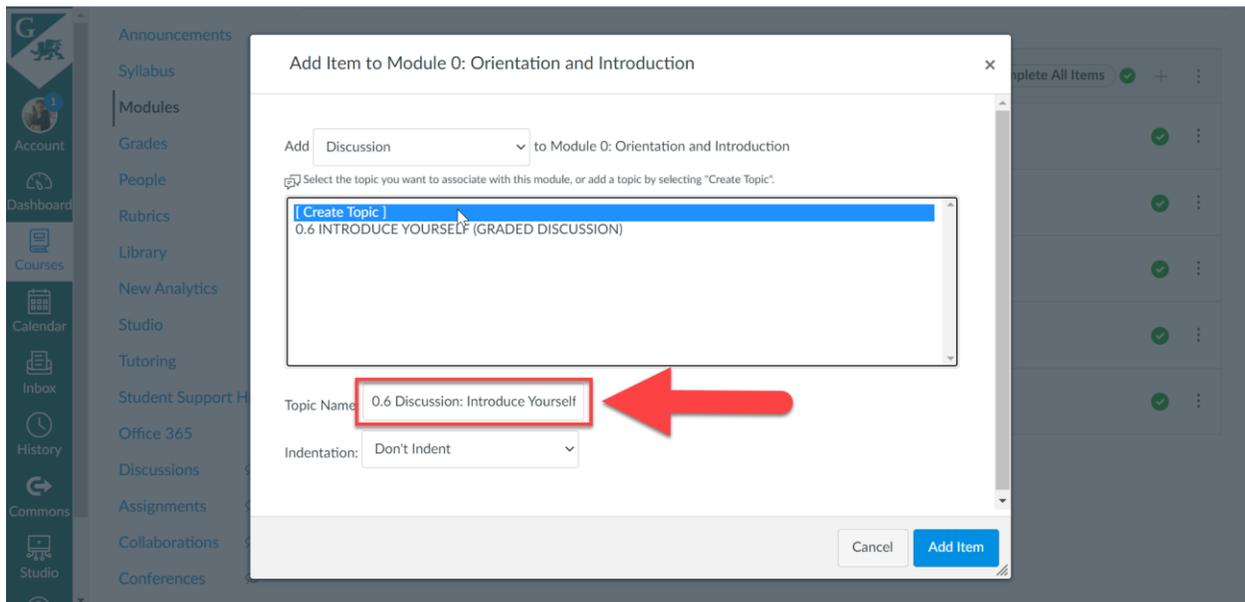
The screenshot displays the Canvas LMS interface. On the left is a dark green navigation sidebar with icons for Account, Dashboard, Courses, Calendar, Inbox, History, Commons, and Studio. The main content area shows a course titled "Module 0: Orientation and Introduction". At the top right of this module is a "Complete All Items" button with a green checkmark and a plus sign icon. A red arrow points to this plus sign. Below the module header is a list of five items, each with a green checkmark and a plus sign icon:

- 0.1 Welcome to ESL 098G (READ) - Mark done
- 0.2 Meet Your Instructor: Adolf Schmuck (READ) - View
- 0.3 A Note on Notifications and Contacting Your Instructor (READ) - Mark done
- 0.4 Canvas Face to Face (READ) - View
- 0.5 Study Habits (READ) - Mark done

Select Discussion from the dropdown menu.



Next, select Create Topic and type in the name of your topic down below in the Topic Name field (or select the topic you want associated with this module if you already have a topic created). When you have finished, click **Add Item**.



The Discussion Topic has now been added to the module. The icon on the left indicates that this is a Discussion Topic.

Module 0: Orientation and Introduction Complete All Items + ⋮

- 0.1 Welcome to ESL 098G (READ) Mark done ✓ ⋮
- 0.2 Meet Your Instructor: Adolf Schmuck (READ) View ✓ ⋮
- 0.3 A Note on Notifications and Contacting Your Instructor (READ) Mark done ✓ ⋮
- 0.4 Canvas Face to Face (READ) View ✓ ⋮
- 0.5 Habits (READ) Mark done ✓ ⋮
- 0.6 Discussion: Introduce Yourself (GRADED DISCUSSION) ⊘ ⋮

2. The next step is to add the content. Click on the newly added Discussion Topic. This will take you to the Discussion Topic page. It is currently empty, since no content has been added yet. To add the content, click **Edit**.

⊘ Publish **Edit** ⋮

 0.6 Discussion: Introduce Yourself (GRADED DISCUSSION) Jul 9 at 12:44pm
Adolf Schmuck
[All Sections](#)

Unread ⊘ ↑ ↓ ✓ Subscribed

← Reply

◀ Previous

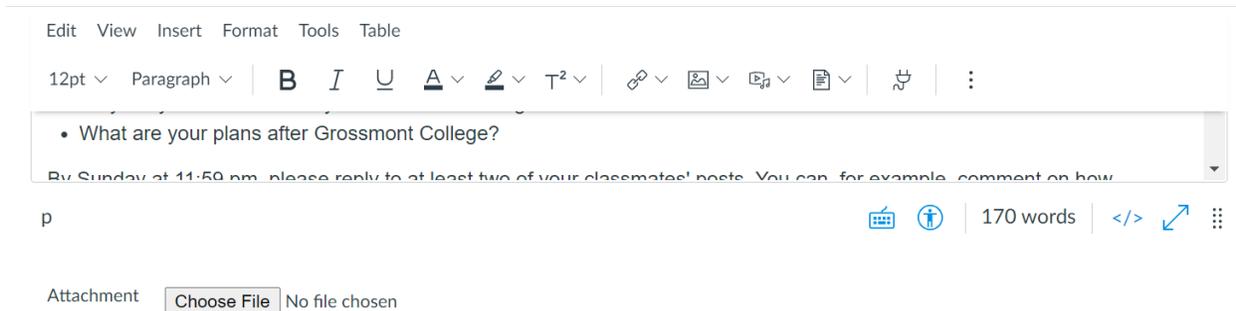
Add the content inside the editor.

The screenshot shows the Blackboard discussion editor. On the left is a navigation sidebar with icons for Home, Account, Dashboard, Courses, Calendar, Inbox, History, Commons, and Studio. The main content area has a title "0.6 Discussion: Introduce Yourself (GRADED DISCUSSION)". Below the title is a rich text editor with a menu bar (Edit, View, Insert, Format, Tools, Table) and a toolbar with various formatting options. The editor contains the following text: "Initial post due by Friday at 11:59 pm | Replies due by Sunday at 11:59 pm", "Since this is the first week of the semester, let's start off with some brief introductions so you can get to know your classmates.", and a heading "Instructions" followed by a paragraph and a bulleted list: "Briefly introduce yourself (your name, where you are from, how long you have been studying English, how long you have been in the U.S.)", "Why did you decide to study at Grossmont College?", and "What are your plans after Grossmont College?". At the bottom of the editor, there is an "Attachment" section with a "Choose File" button and the text "No file chosen".

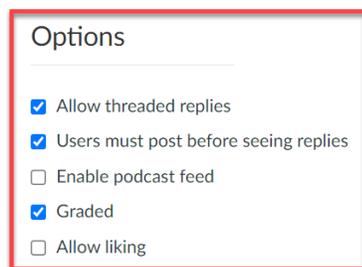
When the content has been added, scroll down to **Options**. Select the options for the Discussion.

This screenshot shows the "Options" panel for the discussion, which is highlighted with a red box. The panel is located below the "Attachment" section. It contains the following options, all of which are currently unchecked: "Allow threaded replies", "Users must post before seeing replies", "Enable podcast feed", "Graded", "Allow liking", and "Add to student to-do". Below the options panel, the text "Group Discussion" is visible. The left sidebar is partially visible, showing the "Discussions" menu item selected.

For example, you can allow threaded replies. Threaded replies include infinite layers of response nesting, allowing commenters to continue responding on a single nested thread. If you want your students to post their response before being able to see any replies, select this option. When students are ready to write their responses, they will not see any other replies until they have posted their own posts. You can also enable podcasts feeds within your discussions, and allow liking as well. If you want your Discussion to be a graded assignment, select **Graded**.



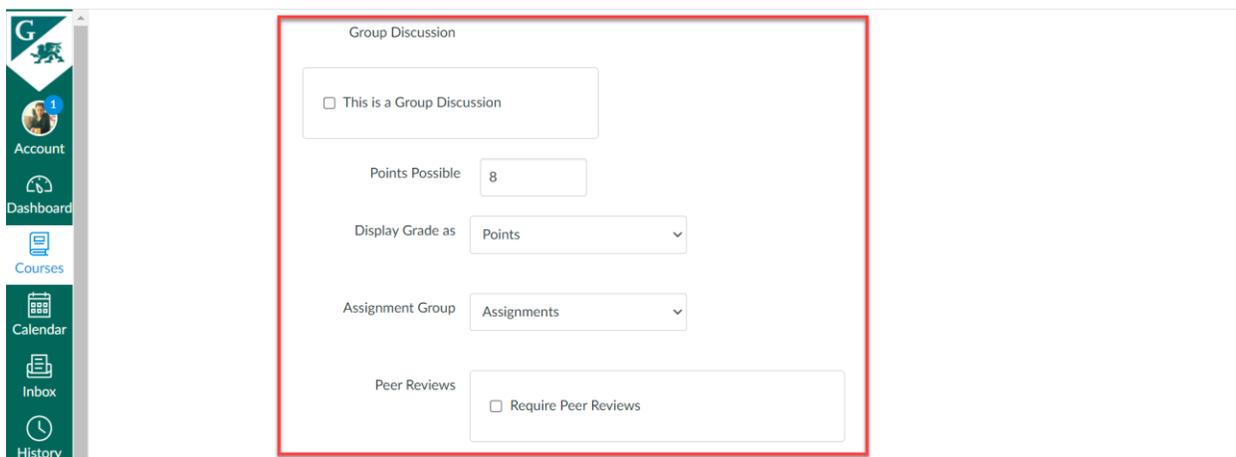
The screenshot shows a rich text editor with a menu bar (Edit, View, Insert, Format, Tools, Table) and a toolbar with various icons for text formatting and insertion. The main text area contains a bullet point: "• What are your plans after Grossmont College?". Below the text, there is a status bar showing "170 words" and a "p" paragraph indicator. At the bottom, there is an "Attachment" section with a "Choose File" button and the text "No file chosen".



The screenshot shows a panel titled "Options" with a list of five settings, each with a checkbox:

- Allow threaded replies
- Users must post before seeing replies
- Enable podcast feed
- Graded
- Allow liking

Next, scroll down and select the grading options.



The screenshot shows a sidebar on the left with navigation icons for Account, Dashboard, Courses, Calendar, Inbox, and History. The main content area is titled "Group Discussion" and contains the following settings:

- This is a Group Discussion
- Points Possible:
- Display Grade as:
- Assignment Group:
- Peer Reviews: Require Peer Reviews

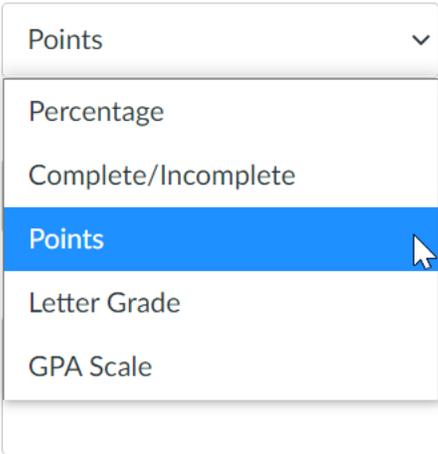
Choose how you want to display the grade: as a percentage, as complete/incomplete, as points, as a letter grade, or in GPA form.

Points Possible

Display Grade as

Assignment Group

Peer Reviews



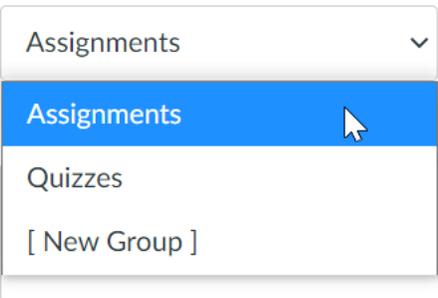
You can also assign the Discussion to the Assignment Group of your choice.

Points Possible

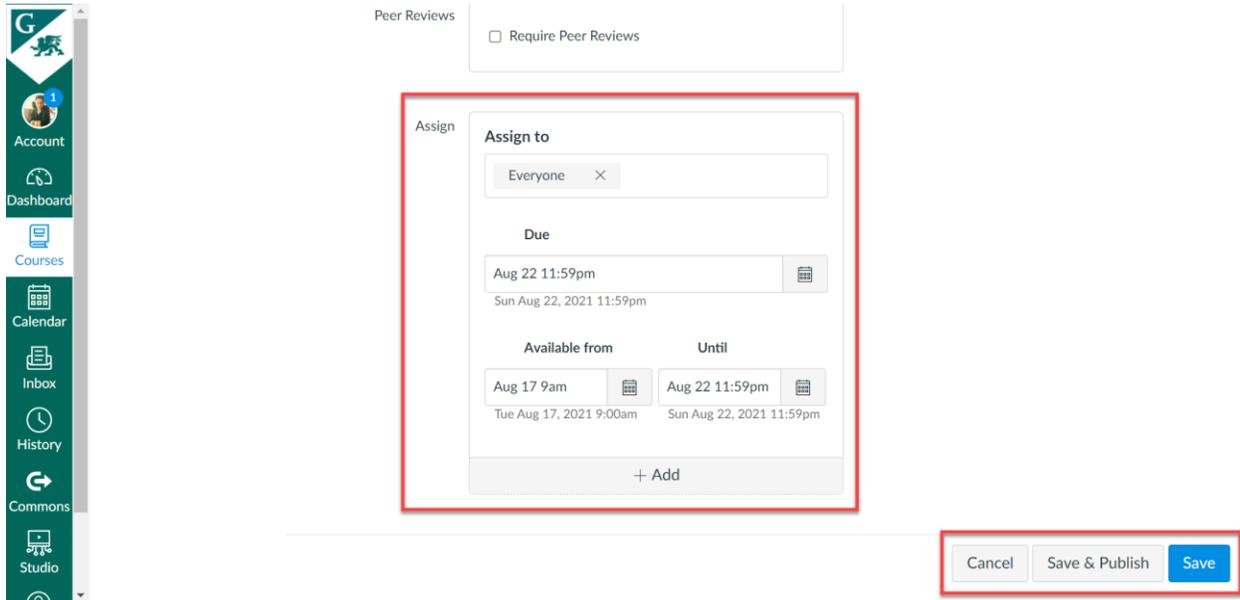
Display Grade as

Assignment Group

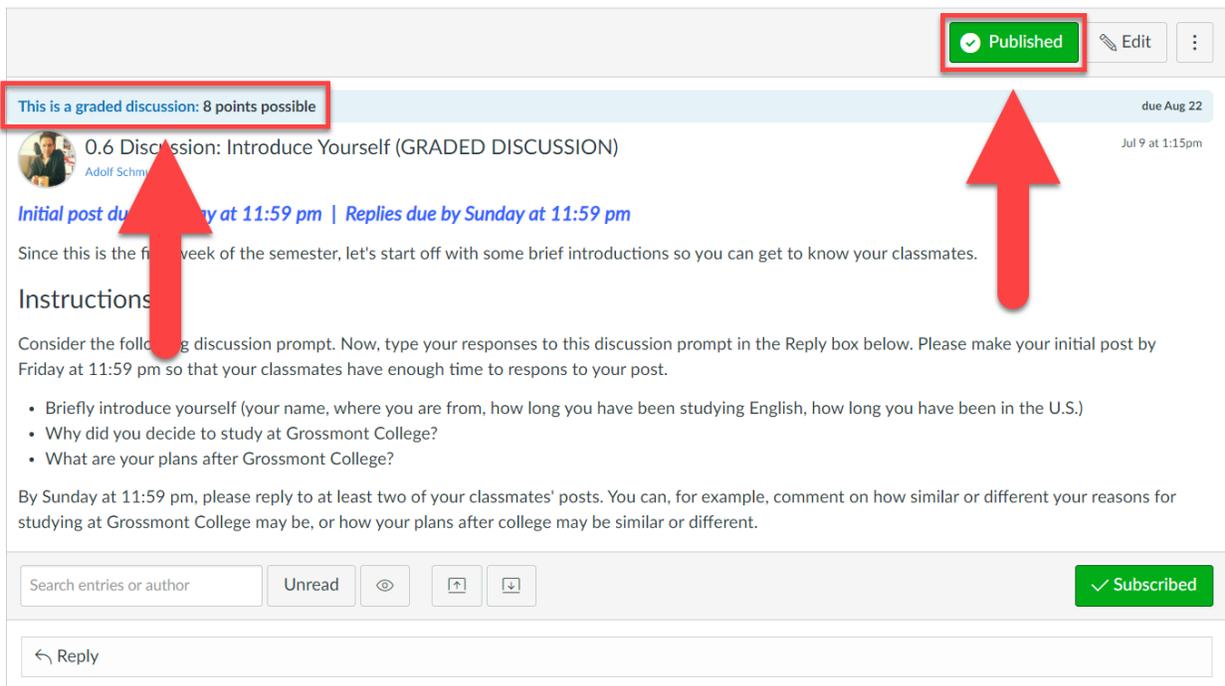
Peer Reviews



Finally, scroll down to Assign. Choose who you want the Discussion assigned to (“Everyone” is selected by default). Finally, set the due date, and the availability of the Discussion. When you have finished, click either **Save & Publish** (if you are ready to publish your Discussion), or **Save** (in which case, you will still need to publish it when you are ready to do so).



Once published, you will see that your page has been published (right side). You will also see a message, saying that this is a “graded discussion” (left side).



Finally, you can see on the main Modules page that this assignment is now published, along with the due date, and the total points possible for the assignment.

▼ Module 0: Orientation and Introduction Complete All Items ✓ + ⋮

- 0.1 Welcome to ESL 098G (READ) Mark done ✓ ⋮
- 0.2 Meet Your Instructor: Adolf Schmuck (READ) View ✓ ⋮
- 0.3 A Note on Notifications and Contacting Your Instructor (READ) Mark done ✓ ⋮
- 0.4 Canvas Face to Face (READ) View ✓ ⋮
- 0.5 Study Habits (READ) Mark done ✓ ⋮
- 0.6 Discussion: Introduce Yourself (GRADED DISCUSSION)** Aug 22 | 8 pts ✓ ⋮

3. Finally, add a requirement to this page by clicking on the three dots on the module and selecting **Edit**.

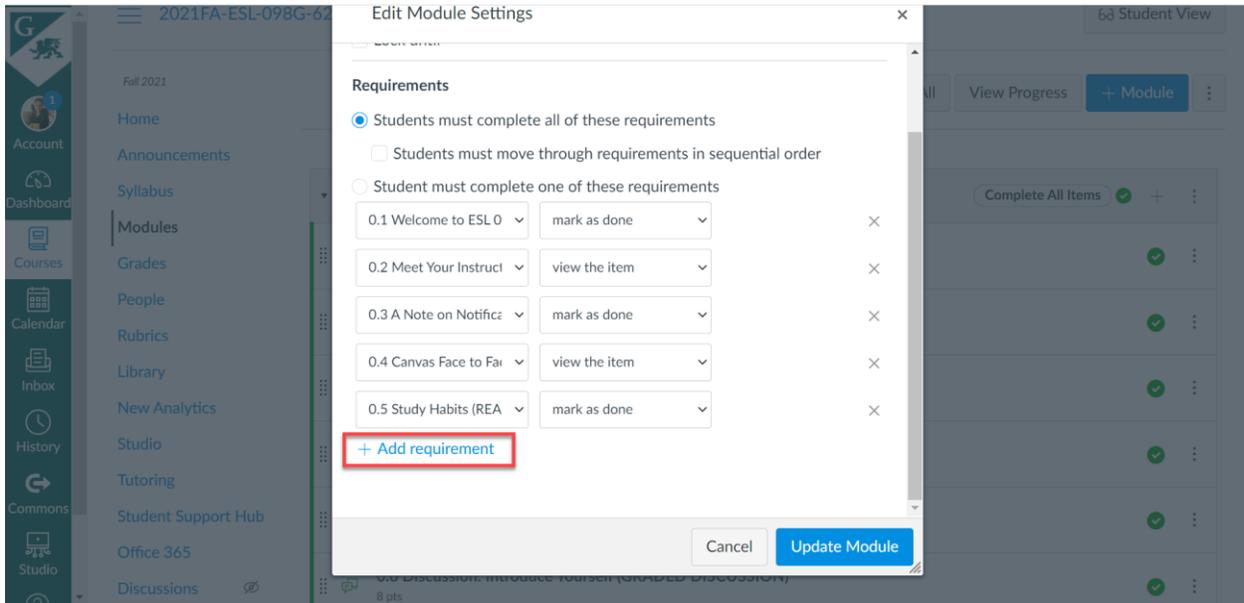
▼ Module 0: Orientation and Introduction C → ⋮

- 0.1 Welcome to ESL 098G (READ) Mark done
- 0.2 Meet Your Instructor: Adolf Schmuck (READ) View

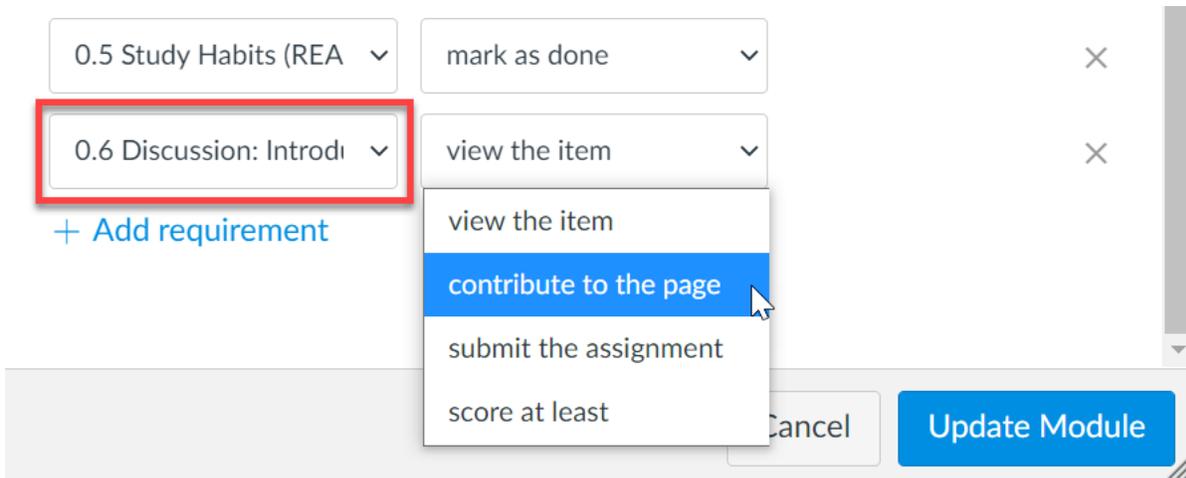
⋮

- Edit**
- Move Contents...
- Move Module...
- Delete

In the Edit Module Settings window, click **+ Add requirement**.



Select the Discussion page, then select **contribute to the page**, then click **Update Module**.



The requirement has now been set.



4. To see what the student sees, go to Student View. To write a response, students begin by clicking **Reply**.

The screenshot displays a student view interface for a course. On the left is a dark green sidebar with navigation icons for Home, Account, Dashboard, Courses, Calendar, Inbox, History, Studio, and Help. The main content area shows a discussion post titled "0.6 Discussion: Introduce Yourself (GRADED DISCUSSION)" by Adell Schmuck. The post includes instructions for a graded discussion, a search bar, and a "Reply" button. A large red arrow points to the "Reply" button. At the bottom, there is a footer with the text "You are currently logged into Student View", a warning about resetting the test student, and buttons for "Reset Student" and "Leave Student View".

Doing so opens up the editor, where the response is typed. When the student has finished writing the response, **Post Reply** is clicked to post the reply. Notice that down below, it says, “Replies are only visible to those who have posted at least one reply.” This is the option that was selected above when this Discussion was created.

By Sunday at 11:59 pm, please reply to at least two of your classmates' posts. You can, for example, comment on how similar or different your reasons for studying at Grossmont College may be, or how your plans after college may be similar or different.

Search entries or author Unread ↑ ↓

Edit View Insert Format Tools Table

12pt Paragraph **B** *I* U A T²

This is my response.

p 4 words

Cancel **Post Reply**

Replies are only visible to those who have posted at least one reply.

Once the response is posted, it will now be visible to the other students in the class. If there are already other posts that have been posted beforehand, these posts will then become visible after a student has posted his or her response. Students can now reply to responses by clicking **Reply**, which will open up a new editor for the reply.

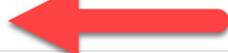
By Sunday at 11:59 pm, please reply to at least two of your classmates' posts. You can, for example, comment on how similar or different your reasons for studying at Grossmont College may be, or how your plans after college may be similar or different.

Search entries or author Unread   ✓ Subscribed

← Reply

 **Test Student**
1:58pm

This is my response.

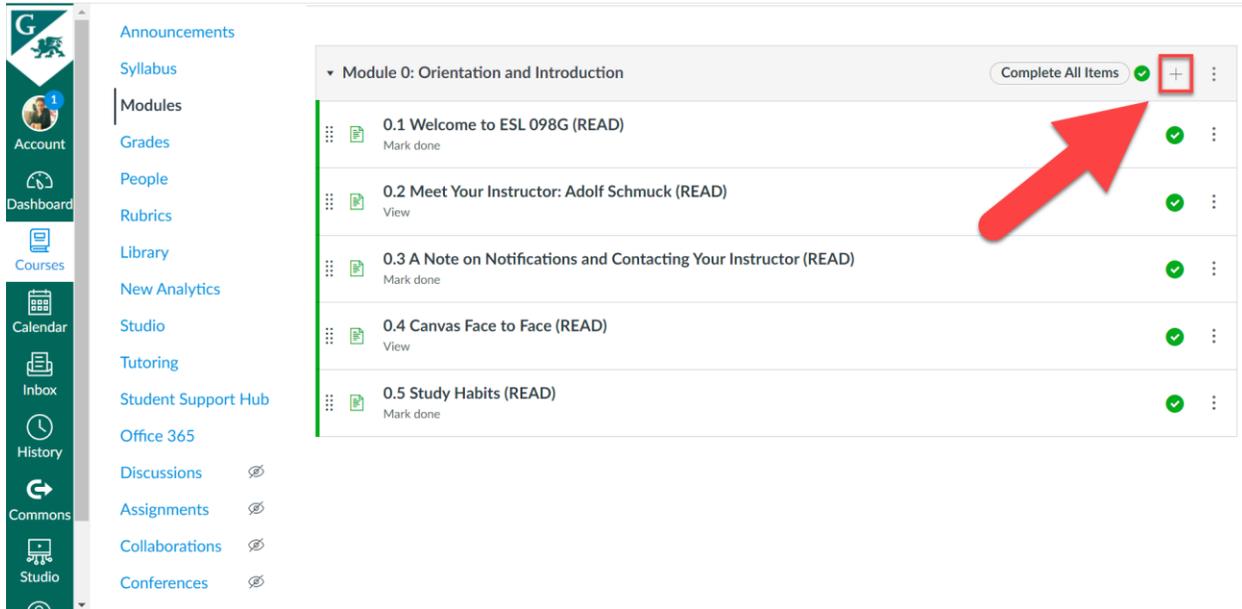
← Reply 

◀ Previous

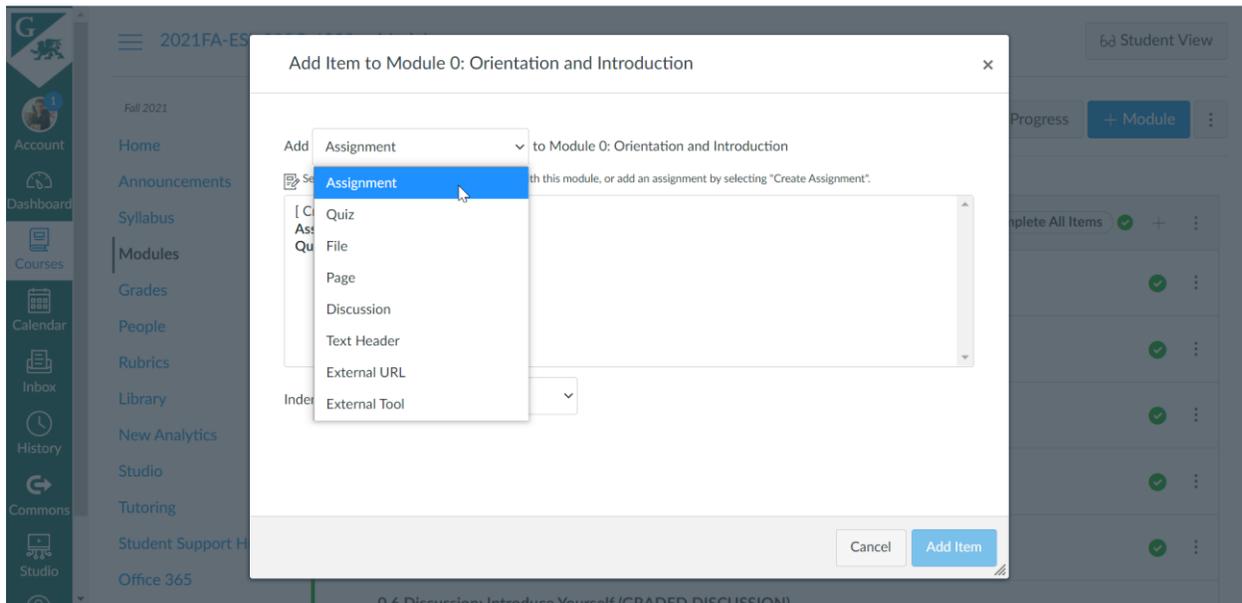
Creating an Assignment

You can create different types of graded assignments for your class.

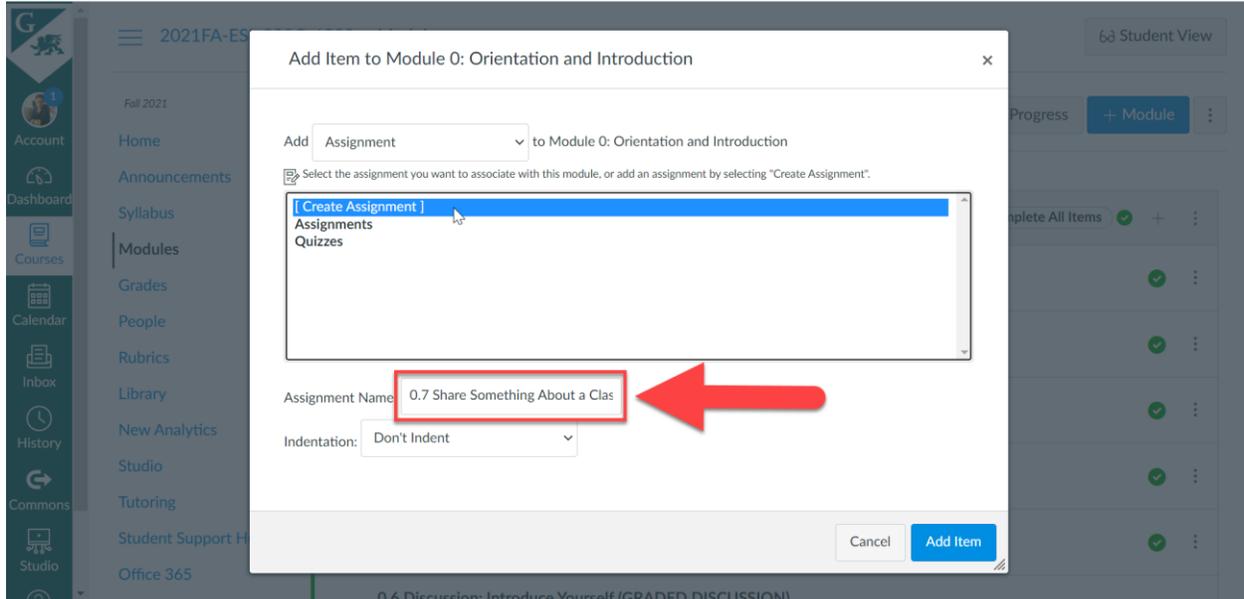
1. To create an Assignment, click on the plus sign to add an item to your Module.



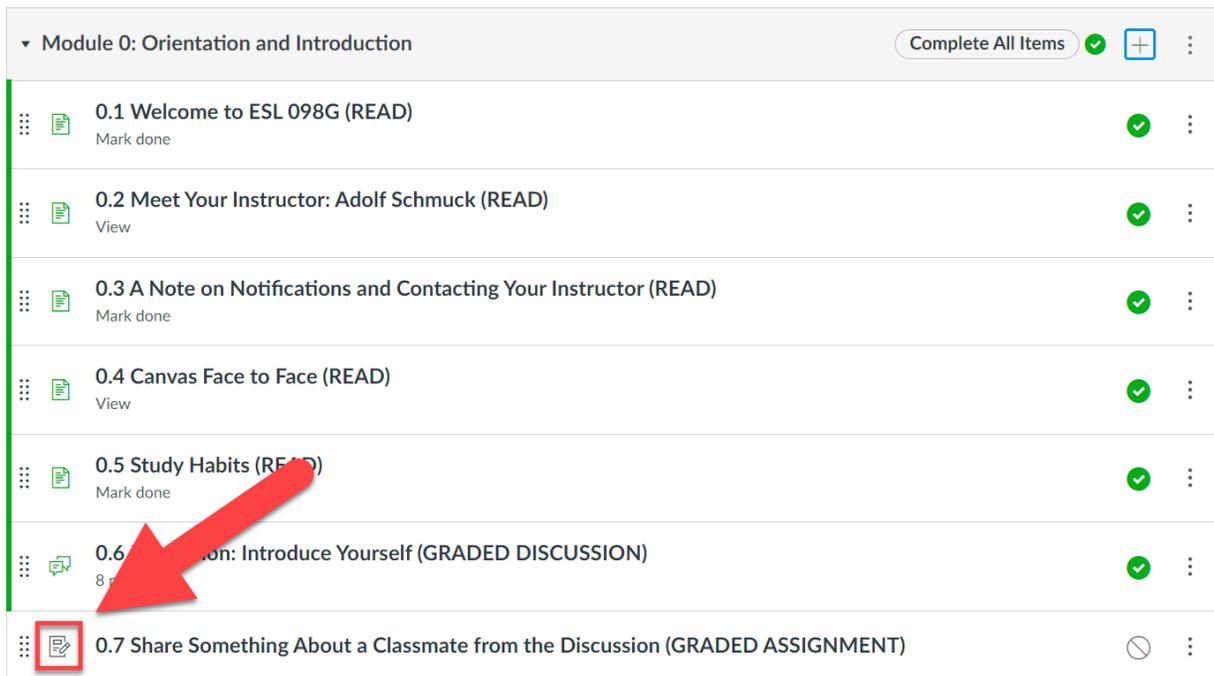
Then, select Assignment from the dropdown menu.



Next, select Create Assignment and type in the name of your assignment down below in the Assignment Name field (or select the assignment you want associated with this module if you already have an assignment created). When you have finished, click **Add Item**.



The Assignment has now been added to the module. The icon on the left indicates that this is an Assignment.



- The next step is to add the content. Click on the newly added Assignment. This will take you to the Assignment page. It is currently empty, since no content has been added yet. To add the content, click **Edit**.

0.7 Share Something About a Classmate from the Discussion (GRADED ASSIGNMENT)

Not Published ⋮

⊘ Publish ✎ Edit ⋮

No additional details were added for this assignment.

Points None
 Submitting Nothing

Due	For	Available from	Until
-	Everyone	-	-

+ Rubric

◀ Previous

Add the content inside the editor.

Screenshot of Modules page with highlighted Assignment icon.

The screenshot shows the Canvas LMS interface. On the left is a vertical sidebar with navigation icons: Account, Dashboard, Courses, Calendar, Inbox, History, Commons, Studio, and Help. The 'Courses' section is expanded, showing a list of modules: Home, Announcements, Syllabus, Modules, Grades, People, Rubrics, Library, New Analytics, Studio, Tutoring, Student Support Hub, Office 365, Discussions, and Assignments. The 'Assignments' icon is highlighted with a red box. The main content area shows the details for the assignment '0.7 Share Something About a Classmate from the Discussion (GRADED ASSIGNMENT)'. It includes a 'Not Published' status, an 'Edit' button, and a rich text editor with the following content:

This assignment is due by Sunday at 11:59 pm.

Overview

In the previous assignment (0.6: Discussion: Introduce Yourself (GRADED DISCUSSION)), you had the opportunity to introduce yourself to your classmates. You also had the opportunity to read a little bit about your classmates and posted some responses to some of your classmates' posts. You will now have the opportunity to share a little about what you learned from one of your classmates.

Instructions

Choose two students that you learned about in the previous discussion assignment. In the Text Entry field, share three things that you learned about two of your classmates. Write three sentences for each classmate. You will have a total of six sentences. For example, you can write about something about your classmates that you found surprising, funny, or interesting.

At the bottom right of the editor, it shows '167 words' and a 'Publish' button.

When the content has been added, scroll down to add the points possible for the assignment. Assign the Assignment to the Assignment Group of your choice.

Edit View Insert Format Tools Table

12pt Paragraph **B** *I* U **A**   T²         

interesting.

p   | 167 words |   

Points

Assignment Group 

Display Grade as  towards the final grade

Submission Type 

Group Assignment This is a Group Assignment

Choose how you want to display the grade: as a percentage, as complete/incomplete, as points, as a letter grade, or in GPA form.

Edit View Insert Format Tools Table

12pt Paragraph **B** *I* U **A**   T²         

interesting.

p   | 167 words |   

Points

Assignment Group

Display Grade as towards the final grade

Submission Type

Group Assignment

This is a Group Assignment

- Points
- Percentage
- Complete/Incomplete
- Points
- Letter Grade
- GPA Scale
- Not Graded

Next, scroll down and select the Submission Type. This section allows you to define and/or limit how the assignment can be submitted. The following options are available:

- The **No Submission** option means that a column for the assignment is created in the grade book, but students do not submit anything in order to complete the assignment. A common example of this assignment type might be an in-class presentation.
- The **Online** option means students must submit the assignment via Canvas.
- The **On Paper** option is essentially the same as selecting the **No Submission** option. A column for the assignment is created in the grade book, but students submit their assignment as a hard-copy in class.
- The **External Tool** option allows students to submit via an external tool, such as Google Drive. If this option is selected, the external application must first be configured in your course before students will be able to submit assignments in this way.

Points

Assignment Group

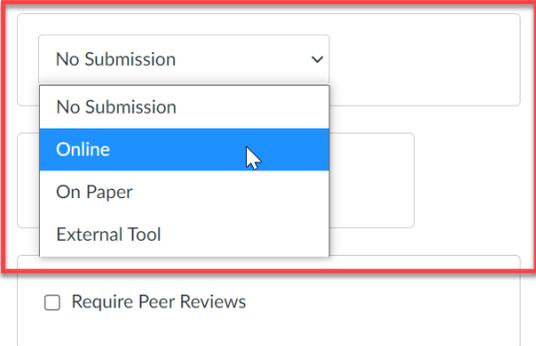
Display Grade as

Do not count this assignment towards the final grade

Submission Type

Group Assignment

Peer Reviews Require Peer Reviews

A screenshot of a web form for configuring an assignment. The form includes several fields: 'Points' with a text input containing '6'; 'Assignment Group' with a dropdown menu showing 'Assignments'; 'Display Grade as' with a dropdown menu showing 'Points'; a checkbox for 'Do not count this assignment towards the final grade'; 'Submission Type' with a dropdown menu showing 'No Submission'; 'Group Assignment' with an empty text input; and 'Peer Reviews' with a checkbox for 'Require Peer Reviews'. A red rectangular box highlights the 'Submission Type' dropdown menu, which is open and shows four options: 'No Submission', 'Online', 'On Paper', and 'External Tool'. The 'Online' option is highlighted in blue, and a mouse cursor is pointing at it.

There are different **Online** options to choose from:

- The **Text Entry** option allows students to submit their assignment directly in the Rich Content Editor.
- The **Website URL** option allows students to submit a URL that fulfills the assignment.
- The **Media Recordings** option allows students to submit an audio or video recording that fulfills the assignment. Students can either record new media or upload existing media. Video and audio uploads can be up to 500 MB.
- The **Student Annotation** option allows students to annotate a file uploaded by an instructor. The annotated document is submitted as the student's assignment submission.
- The **File Uploads** option allows students to upload a file or take a photo with their webcam to fulfill the assignment.

Points

Assignment Group

Display Grade as

Do not count this assignment towards the final grade

Submission Type

Online Entry Options

Text Entry

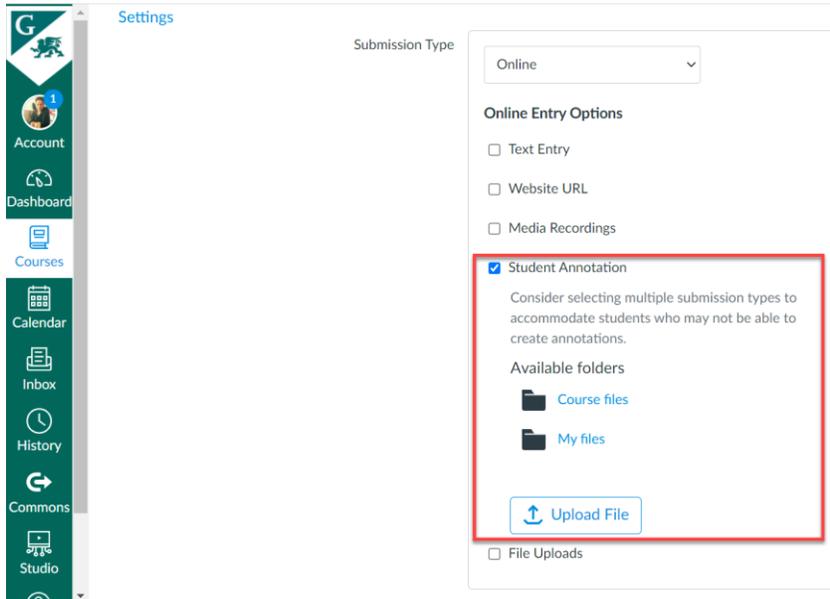
Website URL

Media Recordings

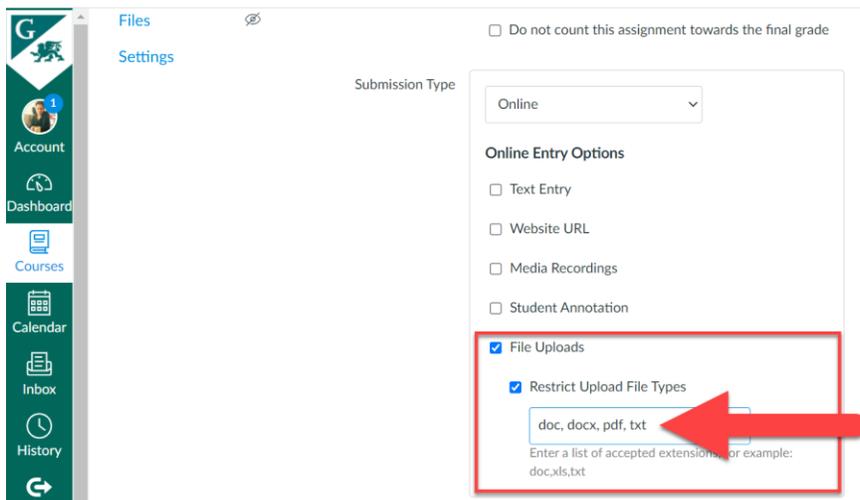
Student Annotation

File Uploads

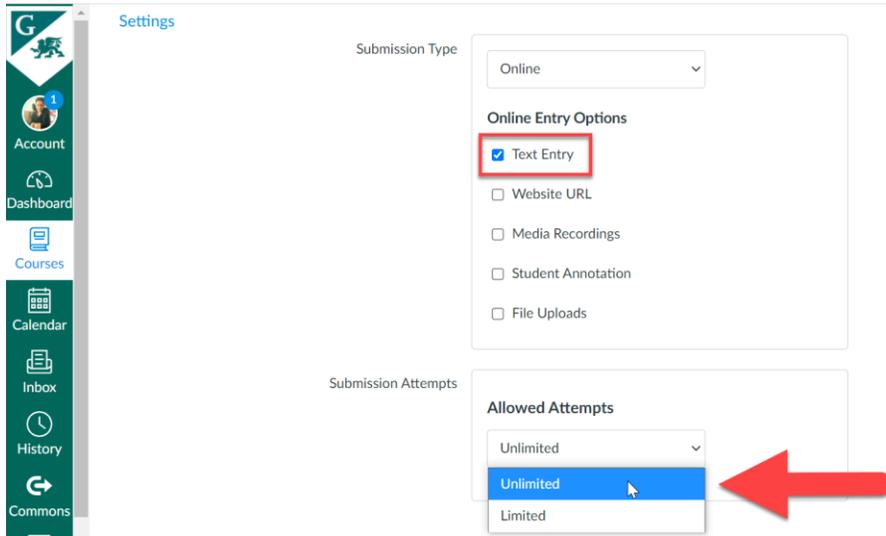
Selecting the **Student Annotation** option allows you to upload your file from the Course files folder, or from your own files.



Selecting the **File Uploads** option also gives you the option of restricting the type of file uploaded. In the input field, enter a list of accepted extensions (e.g., doc, docx, pdf, txt). All file types need to be separated by a comma. You can include spaces, caps, and periods in assignment file names.



After selecting Submission Type, scroll down and select Submission Attempts: Unlimited or Limited.



Selecting **Limited** will allow you to specify how many submission attempts you want to allow for the assignment.

Submission Attempts

Allowed Attempts

Limited

Number of Attempts

1

Finally, scroll down to Assign. Choose who you want the Assignment assigned to (“Everyone” is selected by default). Finally, set the due date, and the availability of the Assignment. When you have finished, click either **Save & Publish** (if you are ready to publish your Assignment), or **Save** (in which case, you will still need to publish it when you are ready to do so).

Peer Reviews
 Require Peer Reviews

Assign

Assign to
Everyone ×

Due
Aug 22 11:59pm
Sun Aug 22, 2021 11:59pm

Available from **Until**
Aug 17 9am Aug 22 11:59pm
Tue Aug 17, 2021 9:00am Sun Aug 22, 2021 11:59pm

+ Add

Notify users that this content has changed

Cancel Save & Publish Save

Once published, you will see that your page has been published.

2021FA-ESL-098G-6222 > Assignments > 0.7 Share Something About a Classmate from the Discusio... Student View

Fall 2021

Home
Announcements
Syllabus
Modules
Grades
People
Rubrics
Library
New Analytics
Studio
Tutoring
Student Support Hub
Office 365

0.7 Share Something About a Classmate from the Discussion (GRADED ASSIGNMENT)

Published Edit

This assignment is due by Sunday at 11:59 pm.

Overview

In the previous assignment ([0.6: Discussion: Introduce Yourself \(GRADED DISCUSSION\)](#)), you had the opportunity to introduce yourself to your classmates. You also had the opportunity to read a little bit about your classmates and posted some responses to some of your classmates' posts. You will now have the opportunity to share a little about what you learned from one of your classmates.

Instructions

Choose two students that you learned about in the previous discussion assignment. In the Text Entry field, share three things that you learned about two of your classmates.

Related Items
SpeedGrader™

Finally, you can see on the main Modules page that this assignment is now published, along with the due date, and the total points possible for the assignment.

Module 0: Orientation and Introduction Complete All Items ✓ + ⋮

- 0.1 Welcome to ESL 098G (READ) Mark done ✓ ⋮
- 0.2 Meet Your Instructor: Adolf Schmuck (READ) View ✓ ⋮
- 0.3 A Note on Notifications and Contacting Your Instructor (READ) Mark done ✓ ⋮
- 0.4 Canvas Face to Face (READ) View ✓ ⋮
- 0.5 Study Habits (READ) Mark done ✓ ⋮
- 0.6 Discussion: Introduce Yourself (GRADED DISCUSSION) 8 pts ✓ ⋮
- 0.7 Share Something About a Classmate from the Discussion (GRADED ASSIGNMENT)** Aug 22 | 6 pts ✓ ⋮

3. Finally, add a requirement to this page by clicking on the three dots on the module, and selecting **Edit**.

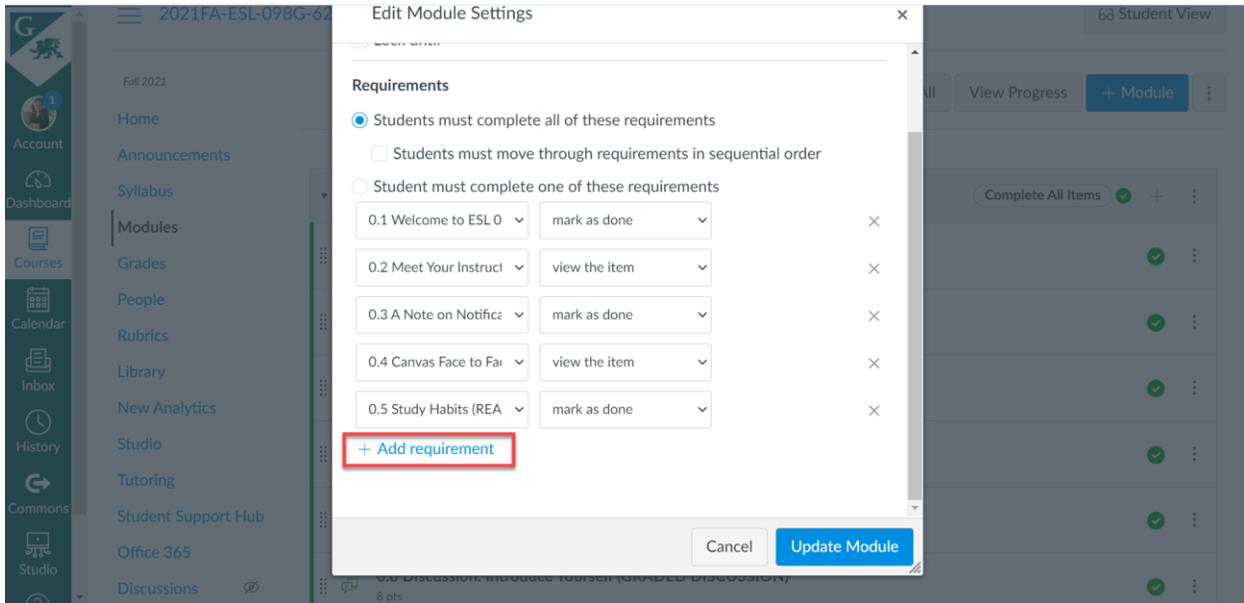
Module 0: Orientation and Introduction C ⋮

- 0.1 Welcome to ESL 098G (READ) Mark done
- 0.2 Meet Your Instructor: Adolf Schmuck (READ) View

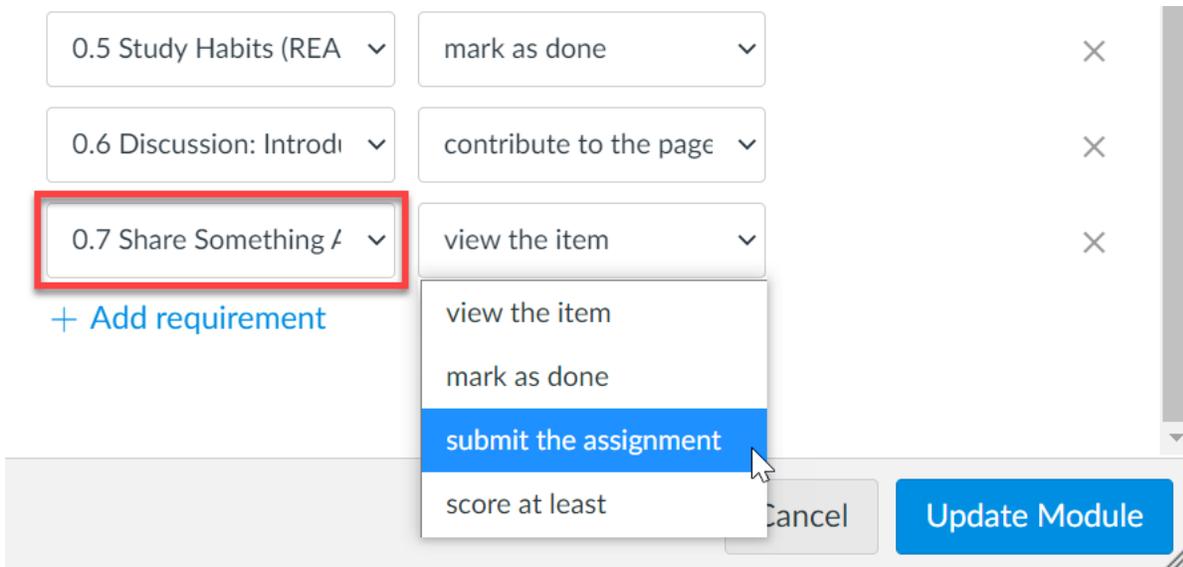
Edit Edit

- Move Contents...
- Move Module...
- Delete

In the Edit Module Settings window, click **+ Add requirement**.



Select the Assignment page, then select **submit the assignment**, then click **Update Module**.



The requirement has now been set.

- 0.6 Discussion: Introduce Yourself (GRADED DISCUSSION) 8 pts | Contribute ✓
- 0.7 Share Something About a Classmate from the Discussion (GRADED ASSIGNMENT) Aug 22 | 6 pts | **Submit** ✓

And just to finish up the first module, you can add a final Page. And it can just be a regular content page with the requirement of **View**.

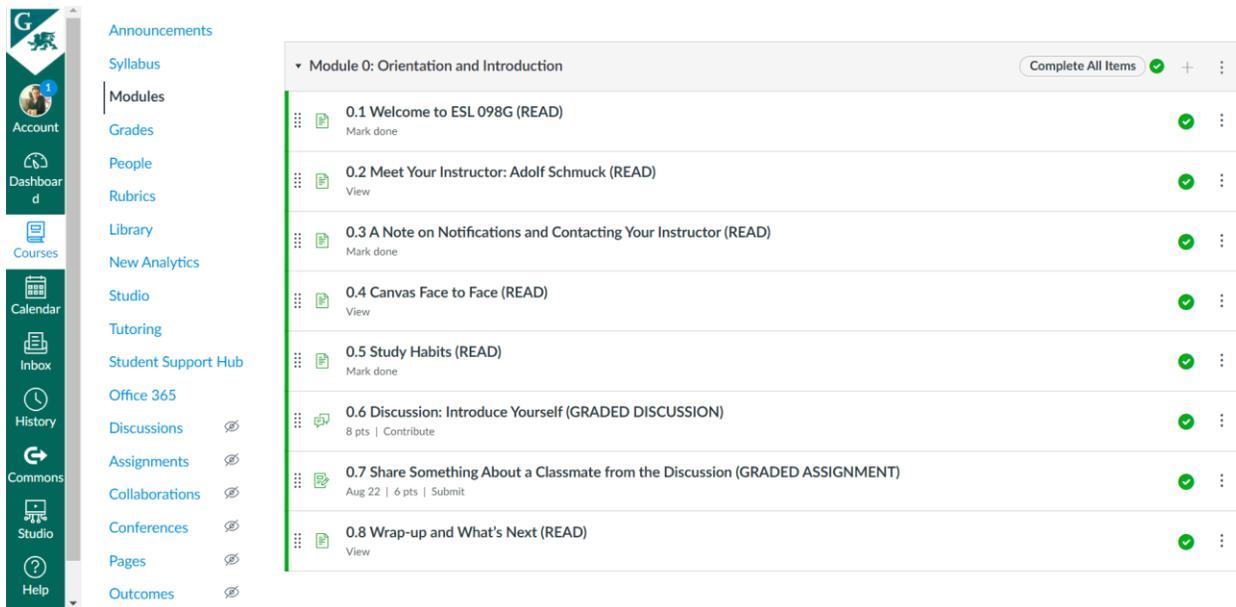
The screenshot shows the Canvas LMS interface. On the left is a navigation menu with options like Account, Dashboard, Courses, Calendar, Inbox, History, Commons, Studio, and Help. The main content area displays 'Module 0: Orientation and Introduction' with a 'Complete All Items' button. A list of items follows, each with a status icon (green checkmark) and a three-dot menu. Item 0.7 'Share Something About a Classmate from the Discussion (GRADED ASSIGNMENT)' is highlighted with a red box, and its 'Submit' button is also highlighted with a red box and a red arrow. Item 0.8 'Wrap-up and What's Next (READ)' is also highlighted with a red box.

Item	Type	Status
0.1 Welcome to ESL 098G	READ	Mark done ✓
0.2 Meet Your Instructor: Adolf Schmuck	READ	View ✓
0.3 A Note on Notifications and Contacting Your Instructor	READ	Mark done ✓
0.4 Canvas Face to Face	READ	View ✓
0.5 Study Habits	READ	Mark done ✓
0.6 Discussion: Introduce Yourself	GRADED DISCUSSION	8 pts Contribute ✓
0.7 Share Something About a Classmate from the Discussion	GRADED ASSIGNMENT	Aug 22 6 pts Submit ✓
0.8 Wrap-up and What's Next	READ	View ✓

Setting the Home Page

Now that the first module has been created for the course, you may want to have a Course Home Page (also called **Front Page**). The Course Home Page is the first thing your students see when they arrive at your course in Canvas. In other words, when students log in and select your course from the Dashboard, the Home Page will be the first page they see. Common elements of a Course Home Page include a cover image, a link to your syllabus file, course and instructor information, and a welcome message.

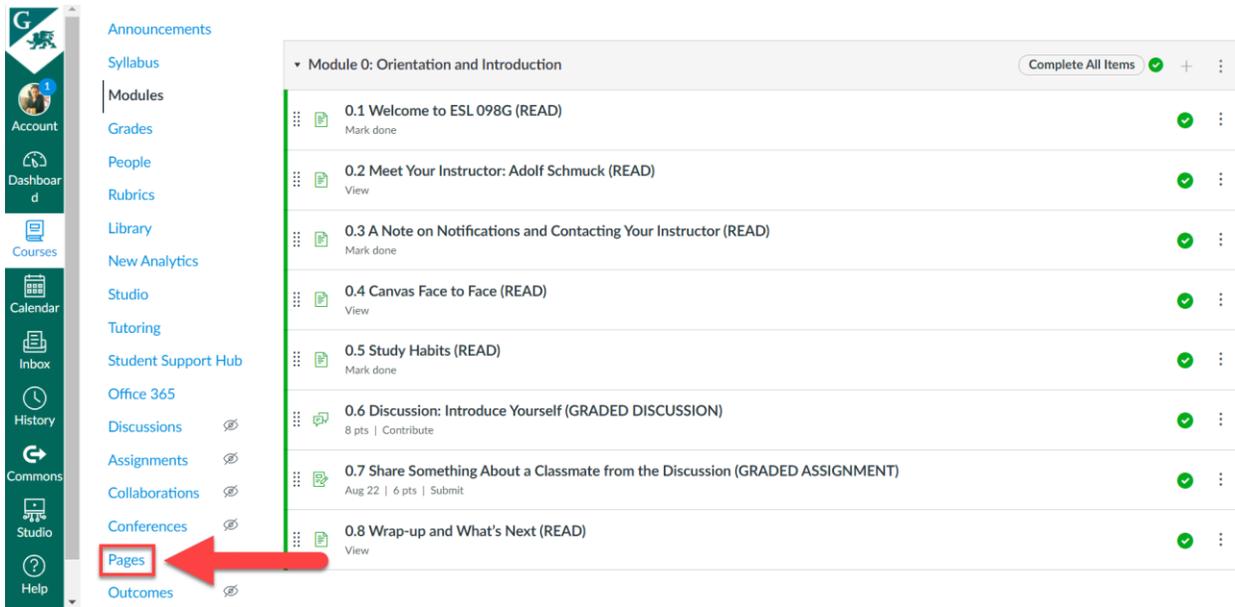
You can either designate one of the pages created as the Home Page, or you can create a separate page to be the Home Page. Note that before setting the Home Page, the page must be published.



The screenshot displays the Canvas LMS interface. On the left is a vertical navigation menu with icons and labels for Account, Dashboard, Courses, Calendar, Inbox, History, Commons, Studio, and Help. To the right of the menu is a list of course navigation items: Announcements, Syllabus, Modules, Grades, People, Rubrics, Library, New Analytics, Studio, Tutoring, Student Support Hub, Office 365, Discussions, Assignments, Collaborations, Conferences, Pages, and Outcomes. The main content area shows the details for 'Module 0: Orientation and Introduction'. At the top right of this section is a 'Complete All Items' button with a green checkmark, a plus sign, and a vertical ellipsis. Below this, a list of items is shown, each with a document icon, a title, a status, and a green checkmark in a circle. The items are: 0.1 Welcome to ESL 098G (READ) - Mark done; 0.2 Meet Your Instructor: Adolf Schmuck (READ) - View; 0.3 A Note on Notifications and Contacting Your Instructor (READ) - Mark done; 0.4 Canvas Face to Face (READ) - View; 0.5 Study Habits (READ) - Mark done; 0.6 Discussion: Introduce Yourself (GRADED DISCUSSION) - 8 pts | Contribute; 0.7 Share Something About a Classmate from the Discussion (GRADED ASSIGNMENT) - Aug 22 | 6 pts | Submit; and 0.8 Wrap-up and What's Next (READ) - View.

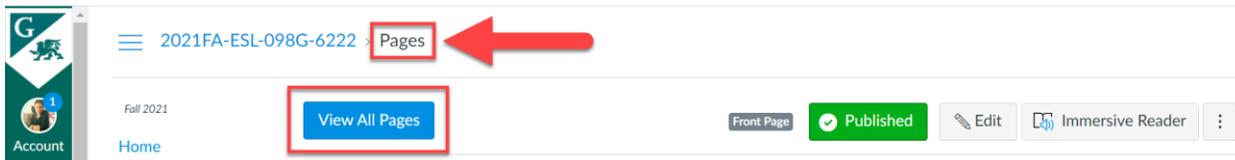
Setting an Existing Page as the Home Page

1. To set an already created page as the Home Page, click on **Pages** in the Course Navigation on the left.



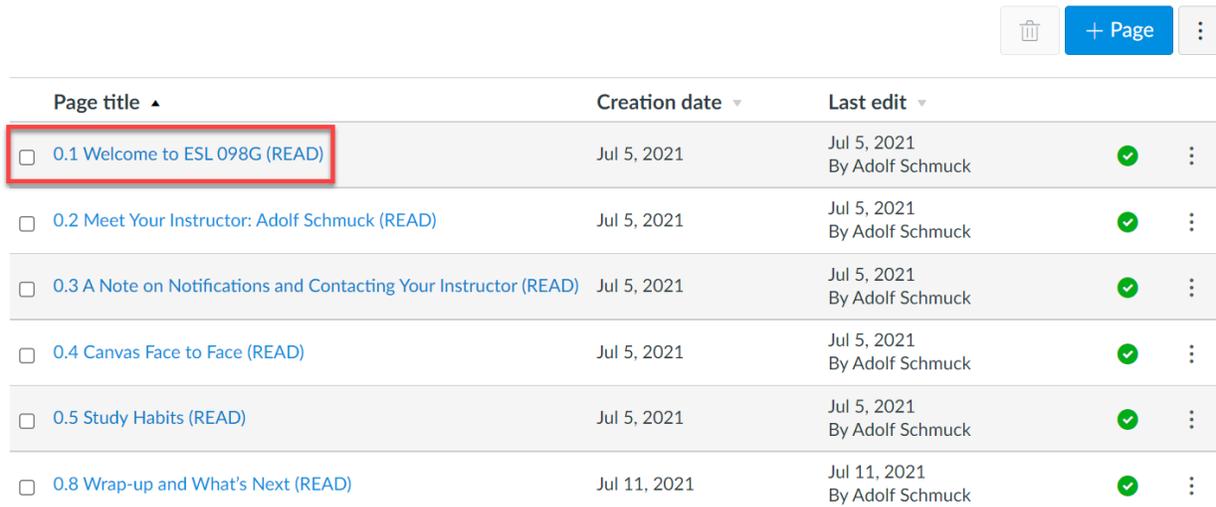
The screenshot shows the Canvas LMS interface. On the left is a vertical navigation menu with icons and labels for Account, Dashboard, Courses, Calendar, Inbox, History, Commons, Studio, and Help. To the right of this menu is a list of course navigation items: Announcements, Syllabus, Modules, Grades, People, Rubrics, Library, New Analytics, Studio, Tutoring, Student Support Hub, Office 365, Discussions, Assignments, Collaborations, Conferences, Pages, and Outcomes. The 'Pages' item is highlighted with a red box, and a red arrow points to it from the right. The main content area shows a list of course items under the heading 'Module 0: Orientation and Introduction'. Each item includes a page icon, a title, a status (e.g., 'Mark done', 'View'), and a green checkmark icon.

Once you are on Pages, click on **View All Pages**.



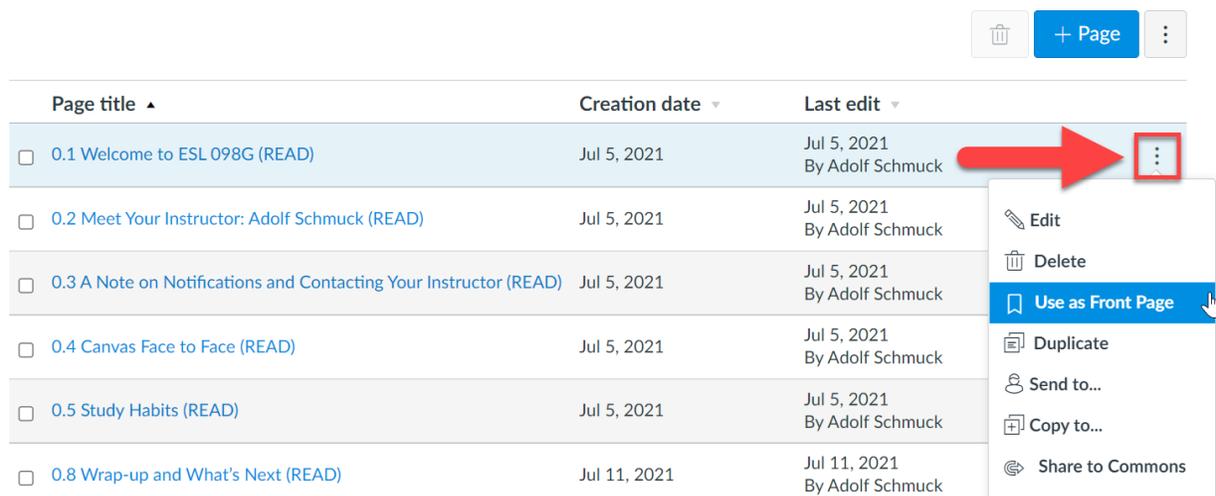
The screenshot shows the Canvas LMS 'Pages' view. At the top left, there is a breadcrumb trail: '2021FA-ESL-098G-6222 > Pages'. The 'Pages' part of the breadcrumb is highlighted with a red box, and a red arrow points to it from the right. Below the breadcrumb, there is a 'View All Pages' button, which is also highlighted with a red box. To the right of the button are several status and action buttons: 'Front Page', 'Published' (with a green checkmark), 'Edit', and 'Immersive Reader'.

You should now see all of the pages you've created from the first module (and any other modules you may have). Note that only created Pages will show up here (i.e., not Discussion Topics or Assignments). Let's say, for example, that you want to set your first page (**0.1 Welcome to ESL 098G (READ)**) as the Home Page (remember that before setting the Home Page, the page must be published).



Page title ▲	Creation date ▼	Last edit ▼		
<input type="checkbox"/> 0.1 Welcome to ESL 098G (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓	⋮
<input type="checkbox"/> 0.2 Meet Your Instructor: Adolf Schmuck (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓	⋮
<input type="checkbox"/> 0.3 A Note on Notifications and Contacting Your Instructor (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓	⋮
<input type="checkbox"/> 0.4 Canvas Face to Face (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓	⋮
<input type="checkbox"/> 0.5 Study Habits (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓	⋮
<input type="checkbox"/> 0.8 Wrap-up and What's Next (READ)	Jul 11, 2021	Jul 11, 2021 By Adolf Schmuck	✓	⋮

To set this page as the Home Page, simply click the three dots on the far right, then select **Use as Front Page**.



Page title ▲	Creation date ▼	Last edit ▼		
<input type="checkbox"/> 0.1 Welcome to ESL 098G (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck		⋮
<input type="checkbox"/> 0.2 Meet Your Instructor: Adolf Schmuck (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck		
<input type="checkbox"/> 0.3 A Note on Notifications and Contacting Your Instructor (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck		
<input type="checkbox"/> 0.4 Canvas Face to Face (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck		
<input type="checkbox"/> 0.5 Study Habits (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck		
<input type="checkbox"/> 0.8 Wrap-up and What's Next (READ)	Jul 11, 2021	Jul 11, 2021 By Adolf Schmuck		

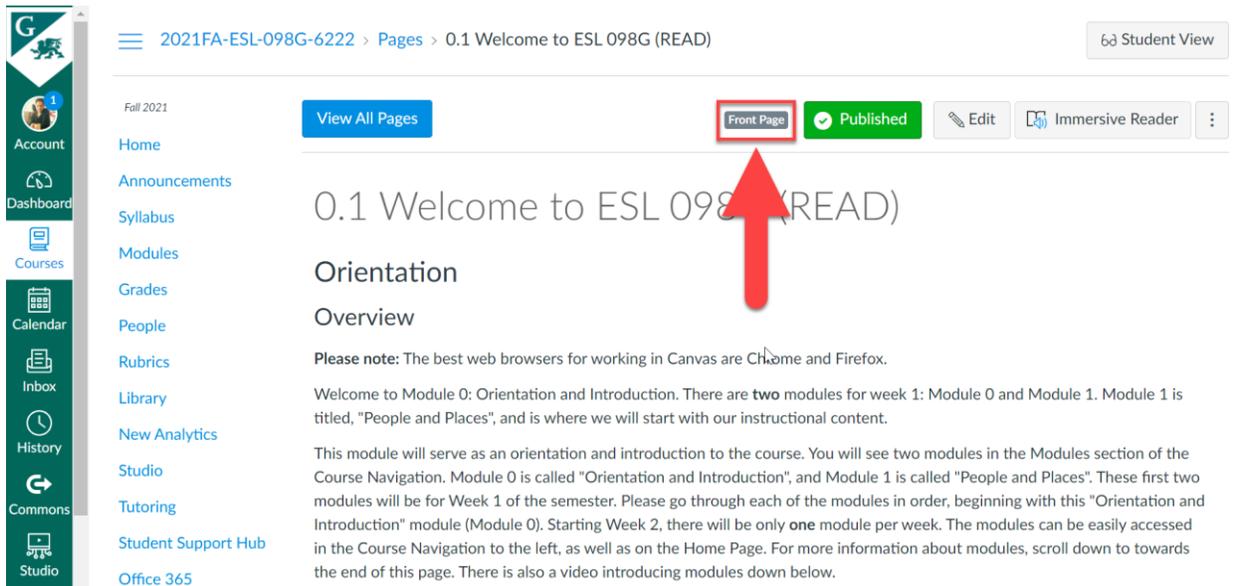
- Edit
- Delete
- Use as Front Page**
- Duplicate
- Send to...
- Copy to...
- Share to Commons

And that's it. You have now set the Home Page (Front Page).

 [+ Page](#) 

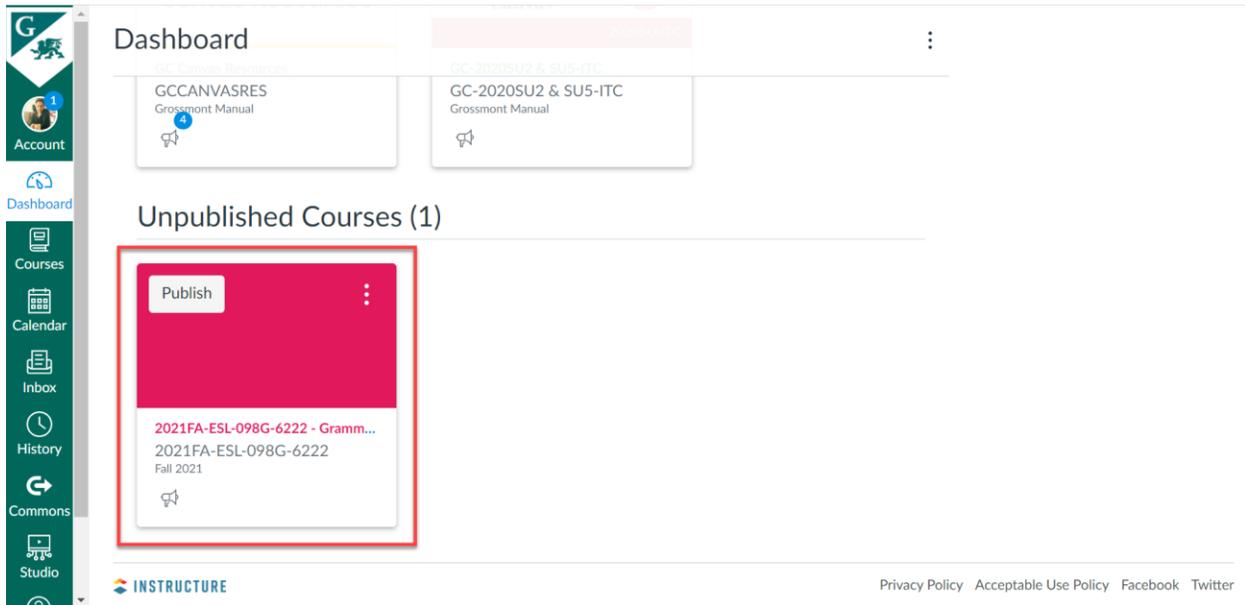
Page title ▲	Creation date ▼	Last edit ▼		
<input type="checkbox"/> 0.1 Welcome to ESL 098G (READ) Front Page	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck		
<input type="checkbox"/> 0.2 Meet Your Instructor: Adolf Schmuck (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck		
<input type="checkbox"/> 0.3 A Note on Notifications and Contacting Your Instructor (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck		
<input type="checkbox"/> 0.4 Canvas Face to Face (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck		
<input type="checkbox"/> 0.5 Study Habits (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck		
<input type="checkbox"/> 0.8 Wrap-up and What's Next (READ)	Jul 11, 2021	Jul 11, 2021 By Adolf Schmuck		

If you go to your page, you can see that it has been designated as the Front Page.

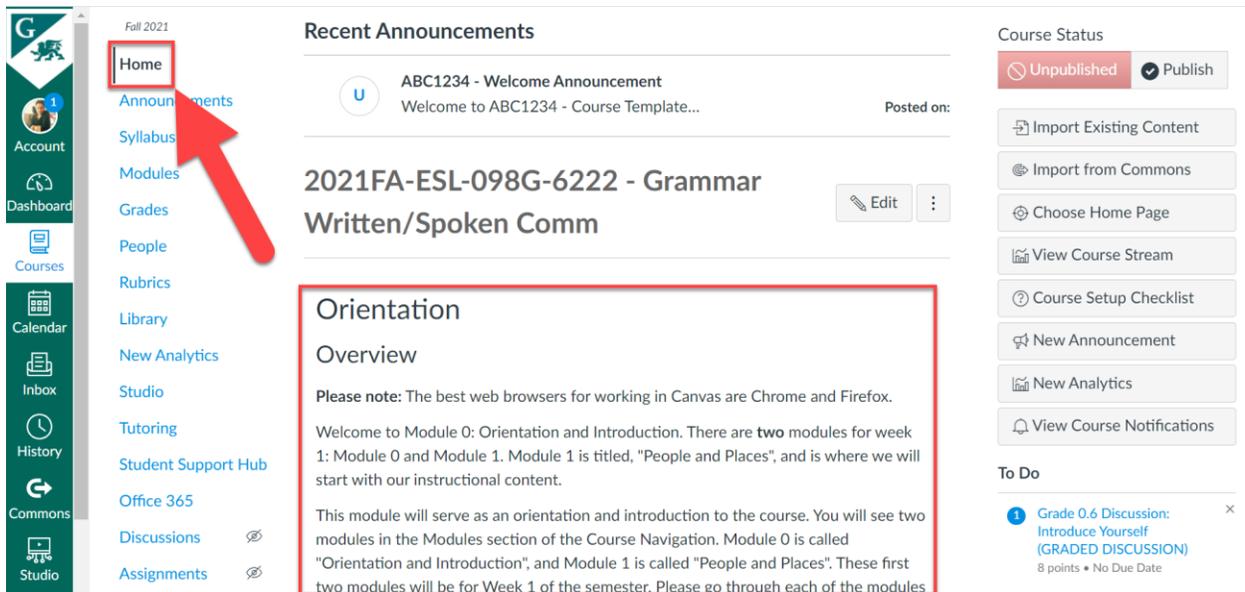


The screenshot shows the Canvas LMS interface for a course page. On the left is a navigation sidebar with icons for Account, Dashboard, Courses, Calendar, Inbox, History, Commons, and Studio. The main content area shows the page title '0.1 Welcome to ESL 098G (READ)' and the heading 'Orientation Overview'. Above the page title, there is a 'View All Pages' button and a 'Front Page' button (highlighted with a red box and a red arrow pointing to it). Other buttons include 'Published', 'Edit', and 'Immersive Reader'. The page content includes a 'Please note' section and a welcome message for Module 0.

2. You can test it by going to the Dashboard and clicking on your course.

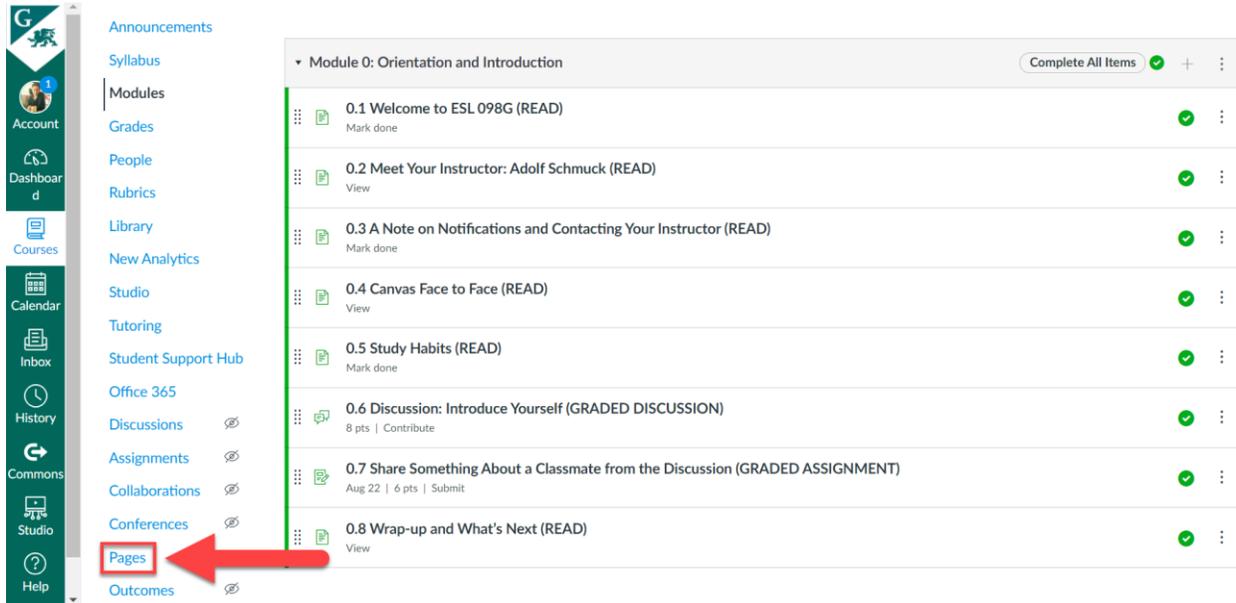


And the first page you go to is the Home Page you've just set up. And you now have your Home Page.



Creating a Separate Home Page

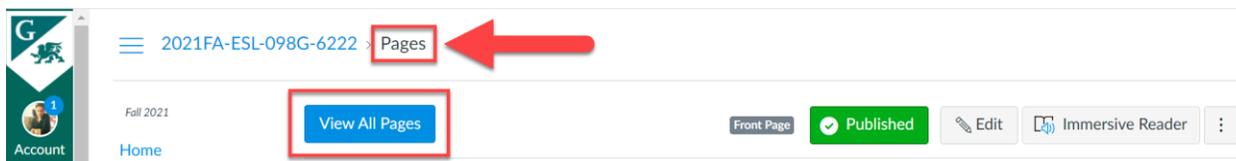
1. If you'd like to create a separate Home Page, rather than to designate an already created page as the Home Page, click on **Pages** in the Course Navigation on the left.



The screenshot shows the Canvas LMS interface. On the left is a vertical navigation menu with icons for Account, Dashboard, Courses, Calendar, Inbox, History, Commons, Studio, and Help. The 'Pages' menu item is highlighted with a red box and a red arrow pointing to it. The main content area displays 'Module 0: Orientation and Introduction' with a 'Complete All Items' button. Below the module title is a list of items:

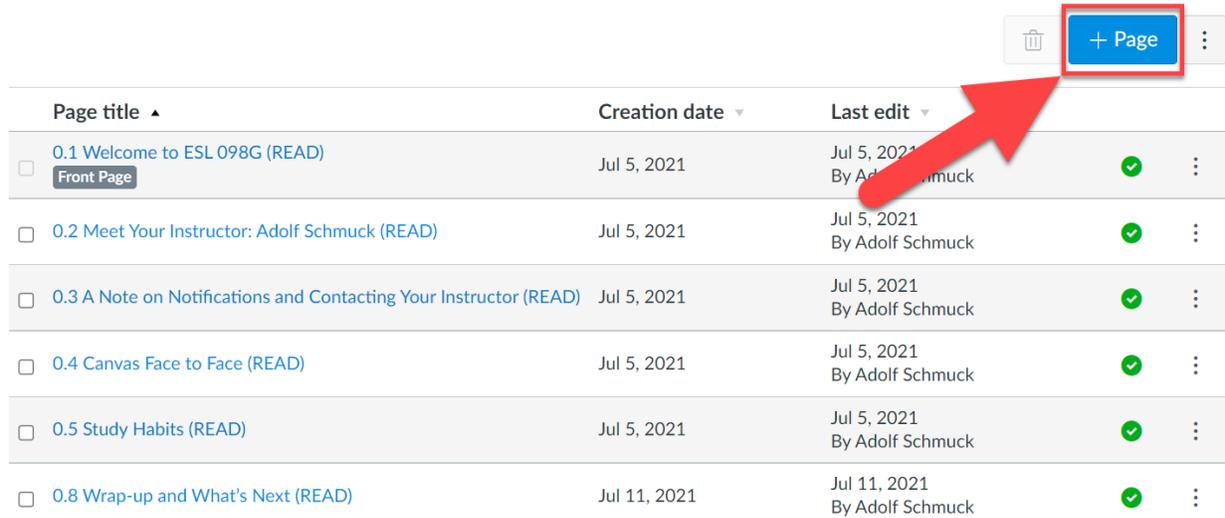
Item ID	Item Name	Item Type	Status
0.1	Welcome to ESL 098G (READ)	Mark done	✓
0.2	Meet Your Instructor: Adolf Schmuck (READ)	View	✓
0.3	A Note on Notifications and Contacting Your Instructor (READ)	Mark done	✓
0.4	Canvas Face to Face (READ)	View	✓
0.5	Study Habits (READ)	Mark done	✓
0.6	Discussion: Introduce Yourself (GRADED DISCUSSION)	8 pts Contribute	✓
0.7	Share Something About a Classmate from the Discussion (GRADED ASSIGNMENT)	Aug 22 6 pts Submit	✓
0.8	Wrap-up and What's Next (READ)	View	✓

Once you are on Pages, click on **View All Pages**.



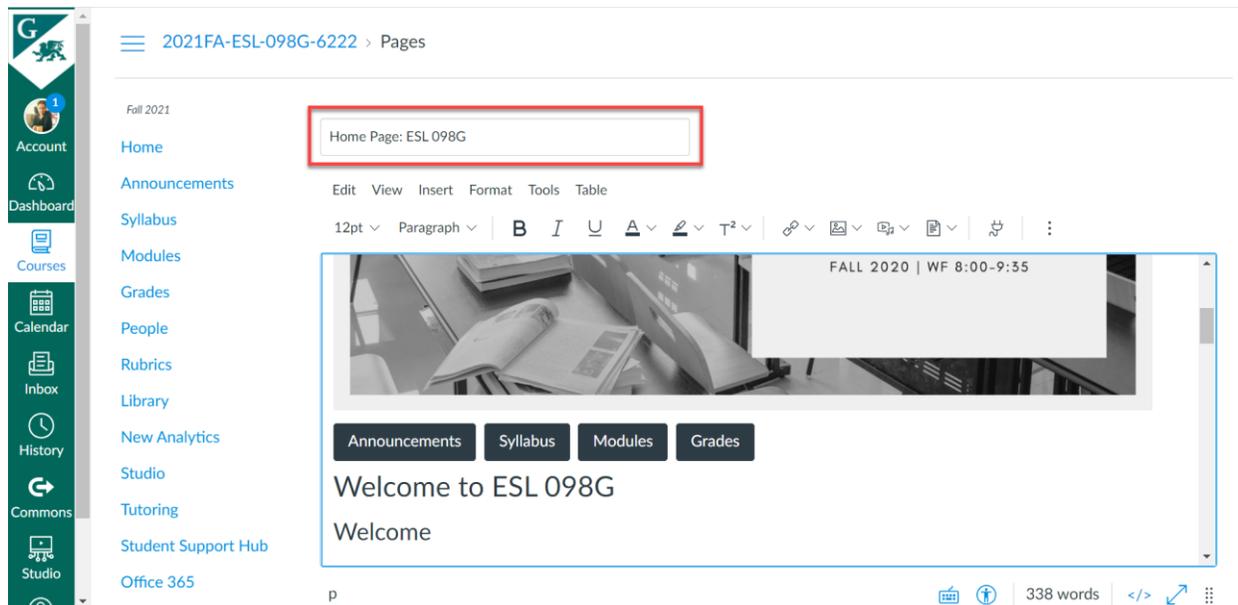
The screenshot shows the Canvas LMS 'Pages' view. The breadcrumb trail at the top reads '2021FA-ESL-098G-6222 > Pages', with 'Pages' highlighted by a red box and a red arrow. Below the breadcrumb trail, the page title is 'Home'. A blue button labeled 'View All Pages' is highlighted with a red box. To the right of the 'View All Pages' button are several status and action buttons: 'Front Page', 'Published' (with a green checkmark), 'Edit', and 'Immersive Reader'.

Next, click the **+ Page** button.



Page title ▲	Creation date ▼	Last edit ▼		
<input type="checkbox"/> 0.1 Welcome to ESL 098G (READ) Front Page	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓	⋮
<input type="checkbox"/> 0.2 Meet Your Instructor: Adolf Schmuck (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓	⋮
<input type="checkbox"/> 0.3 A Note on Notifications and Contacting Your Instructor (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓	⋮
<input type="checkbox"/> 0.4 Canvas Face to Face (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓	⋮
<input type="checkbox"/> 0.5 Study Habits (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓	⋮
<input type="checkbox"/> 0.8 Wrap-up and What's Next (READ)	Jul 11, 2021	Jul 11, 2021 By Adolf Schmuck	✓	⋮

Then, name your page and add the content in the editor.



2021FA-ESL-098G-6222 > Pages

Fall 2021

Home

Announcements

Syllabus

Modules

Grades

People

Rubrics

Library

New Analytics

Studio

Tutoring

Student Support Hub

Office 365

Home Page: ESL 098G

Edit View Insert Format Tools Table

12pt Paragraph **B** *I* U **A**

FALL 2020 | WF 8:00-9:35

Announcements Syllabus Modules Grades

Welcome to ESL 098G

Welcome

p 338 words

When you have finished, scroll down and click **Save & Publish** (remember that before setting the Home Page, the page must be published).

The screenshot shows a course page editor interface. At the top, there is a menu bar with 'Edit', 'View', 'Insert', 'Format', 'Tools', and 'Table'. Below the menu bar is a toolbar with various icons for text formatting and insertion. The main content area contains a header with 'Announcements', 'Syllabus', 'Modules', and 'Grades' buttons. Below the header, the text 'Welcome to ESL 098G' and 'Welcome' is visible. At the bottom of the editor, there are three buttons: 'Cancel', 'Save & Publish', and 'Save'. The 'Save & Publish' button is highlighted with a red box, and a large red arrow points down to it from the text above.

2. The page is now published. To set this page as the Home Page, click on **View All Pages**.

The screenshot shows the course page after it has been published. The 'View All Pages' button is highlighted with a red box, and a large red arrow points to it from the left. To the right of the 'View All Pages' button, there is a 'Published' status indicator (a green checkmark in a circle), an 'Edit' button, and an 'Immersive Reader' button.

Home Page: ESL 098G



Then, find the newly created page, click the three dots on the far right, then select **Use as Front Page**.



Table with 4 columns: Page title, Creation date, Last edit, and actions. The 'Home Page: ESL 098G' row is highlighted in light blue. A context menu is open over the three dots on the right of this row, with 'Use as Front Page' selected. A red arrow points to this menu item.

Page title	Creation date	Last edit	
<input type="checkbox"/> 0.1 Welcome to ESL 098G (READ) Front Page	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓ ⋮
<input type="checkbox"/> 0.2 Meet Your Instructor: Adolf Schmuck (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	⋮
<input type="checkbox"/> 0.3 A Note on Notifications and Contacting Your Instructor (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	⋮
<input type="checkbox"/> 0.4 Canvas Face to Face (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	⋮
<input type="checkbox"/> 0.5 Study Habits (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	⋮
<input type="checkbox"/> 0.8 Wrap-up and What's Next (READ)	Jul 11, 2021	Jul 11, 2021 By Adolf Schmuck	⋮
<input type="checkbox"/> Home Page: ESL 098G	Jul 11, 2021	Jul 11, 2021 By Adolf Schmuck	✓ ⋮

You have now set the Home Page (Front Page).

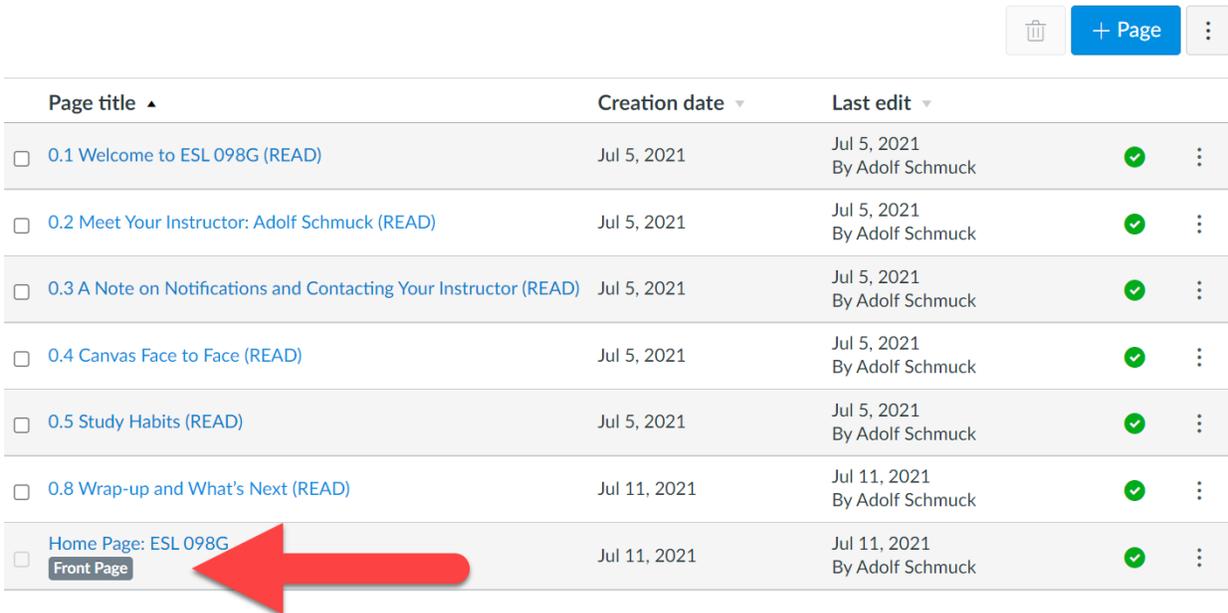
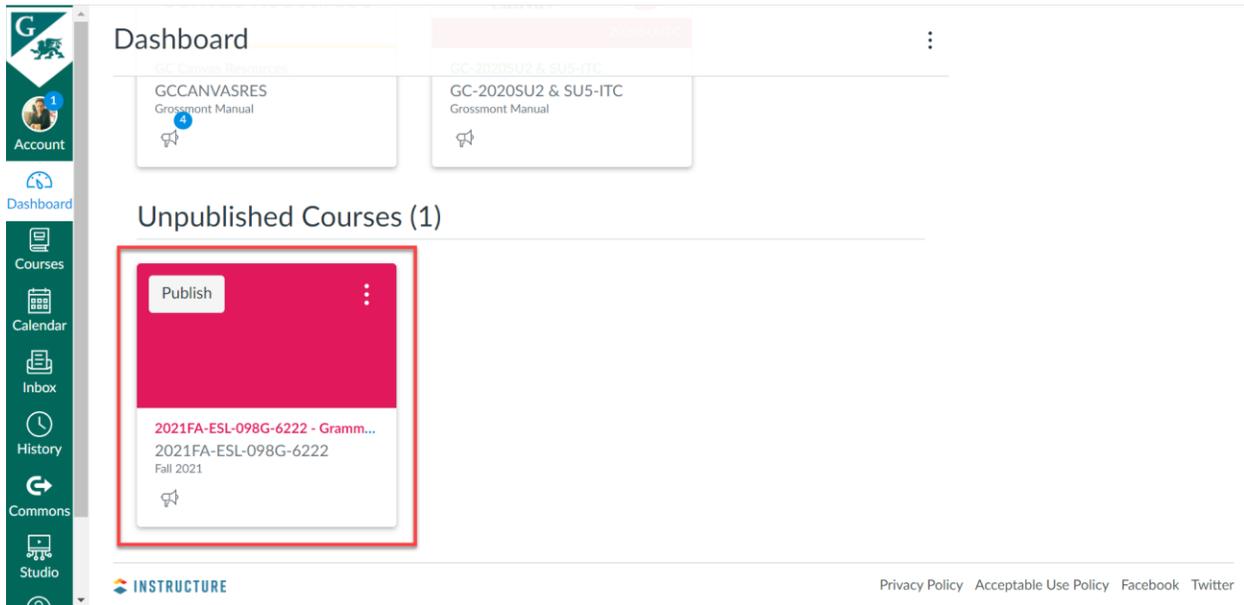


Table with 4 columns: Page title, Creation date, Last edit, and actions. The 'Home Page: ESL 098G' row is highlighted in light blue and has a 'Front Page' badge. A red arrow points to this row.

Page title	Creation date	Last edit	
<input type="checkbox"/> 0.1 Welcome to ESL 098G (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓ ⋮
<input type="checkbox"/> 0.2 Meet Your Instructor: Adolf Schmuck (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓ ⋮
<input type="checkbox"/> 0.3 A Note on Notifications and Contacting Your Instructor (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓ ⋮
<input type="checkbox"/> 0.4 Canvas Face to Face (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓ ⋮
<input type="checkbox"/> 0.5 Study Habits (READ)	Jul 5, 2021	Jul 5, 2021 By Adolf Schmuck	✓ ⋮
<input type="checkbox"/> 0.8 Wrap-up and What's Next (READ)	Jul 11, 2021	Jul 11, 2021 By Adolf Schmuck	✓ ⋮
<input type="checkbox"/> Home Page: ESL 098G Front Page	Jul 11, 2021	Jul 11, 2021 By Adolf Schmuck	✓ ⋮

3. And once again, go to the Dashboard and try it by clicking on your course.



And there it is. The first thing you see when you enter the course is your newly created Home Page.



And if you scroll down, you can see the rest of the content.

The screenshot shows a Blackboard course page for ESL 098G. On the left is a navigation menu with icons and labels for Account, Dashboard, Courses, Calendar, Inbox, History, Commons, and Studio. The main content area features a header with the course title 'ESL 098G' and the semester 'FALL 2020 | WF 8:00-9:35'. Below the header are buttons for 'Announcements', 'Syllabus', 'Modules', and 'Grades'. The main text reads 'Welcome to ESL 098G' and 'Welcome', followed by a paragraph of course information. On the right, there is a 'To Do' section with a notification for 'Grade 0.6 Discussion: Introduce Yourself (GRADED DISCUSSION)' and a 'Coming Up' section.

ESL 098G
FALL 2020 | WF 8:00-9:35

Announcements Syllabus Modules Grades

Welcome to ESL 098G

Welcome

Welcome to the ESL 098G. I am [Adolf Schmuck](#), and I will be your instructor for this course. ESL 098G is a course on the essentials of English grammar needed to increase accuracy and fluency in communication. The course is designed specifically for non-native speakers of English at the intermediate level to increase their appreciation for the importance of accurate grammar in their language use. Students will learn the systems of grammar that shape language and apply those rules in their written and spoken communication in various genres. Course assignments will serve to build and reinforce students' ability to use English grammar to convey intended meaning correctly and effectively in interpersonal, intercultural, and academic discourse. This course is offered on a Pass/No Pass basis only.

To Do

- Grade 0.6 Discussion: Introduce Yourself (GRADED DISCUSSION)
8 points • No Due Date

Coming Up [View Calendar](#)

Nothing for the next week